

# Town of Concord Town Board meeting Agendas and Minutes for 2020

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## **January 13, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, January 13, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the December meetings
5. Zoning Requests
6. Highway Foreman Report
7. Treasurer Report
8. Payment of bills
9. Budget Report
10. Correspondence
11. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
12. New Business
  1. 2020 Watertown Humane Society Contract
13. Adjournment

## January 13, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Chairman Bill Ingersoll with Erick Frommgen, Lloyd Zastrow, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the December board meeting and 2019 book closing meetings. There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$43.63 in the General Fund, \$47,547.16 in the Money Market Account and \$6,447.64 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Bill Ingersoll and seconded by Erick Frommgen to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Bill Ingersoll stated that Jason Stamper will look to present either a written report or an oral report to the board each month in 2020.

Brian Neumann presented a rough draft of a budget report that he intends to present to the board on a monthly basis moving forward. The Board liked the format.

There was a motion by Lloyd Zastrow and seconded by Bill Ingersoll to approve the Watertown Humane Society contract for the 2020 calendar year. Affirmative: BI, LZ, EF Opposed: None Motion Carried

With no further business, a motion to adjourn was made by Bill Ingersoll and seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **February 10, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, February 10, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the January meetings
5. Zoning Requests
  1. Dennis Stair Revised Farm Consolidation Request
6. Highway Foreman Report
7. Treasurer Report
8. Payment of bills
9. Budget Report
10. Correspondence
11. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
12. New Business
  1. Concord House Liquor License - John and Patti Bender
13. Adjournment

## February 10, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Supervisor Lloyd Zastrow with Erick Frommgen, Jim Zastrow and Karen Zastrow (Deputy Clerk) present. Lloyd led the assembly in the Pledge of Allegiance

Karen Zastrow, Duty Clerk, certified that the meeting had been properly posted. There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to accept the agenda as presented. Affirmative: LZ, EF Opposed: None Motion Carried

Karen Zastrow read the minutes from the January board meeting. There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to accept the minutes as read. Affirmative: LZ, EF Opposed: None Motion Carried

There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the Dennis Stair Revised Farm Consolidation Request. Affirmative: LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$1,079.70 in the General Fund, \$790,041.26 in the Money Market Account and \$6,448.19 in the Equipment Fund CD. There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to accept the Treasurer's report as read. Affirmative: LZ, EF Opposed: None Motion Carried

There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to pay the bills as presented. Affirmative: LZ, EF Opposed: None Motion Carried

With no further business, a motion to adjourn was made by Erick Frommgen seconded by Lloyd Zastrow. Affirmative: LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **March 9, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, March 9, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the December meetings
5. Zoning Requests
6. Highway Foreman Report
7. Treasurer Report
8. Payment of bills
9. Budget Report
10. Correspondence
11. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
12. New Business
  1. WI Commercial & Residential State Building Codes Adoption
  2. Use by the public of County salt
  3. Road right away improperly being used
  4. Purchase of used skid steer
13. Adjournment

## March 9, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Lloyd Zastrow, Erick Frommgen, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the February board meeting. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$8,705.66 in the General Fund, \$137,202.00 in the Money Market Account and \$6,448.68 in the Equipment Fund CD. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Bill Ingersoll and seconded by Erick Frommgen to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann reviewed the budget performance report.

Brian Neumann reported that Inter-Quest has completed the laptops along with software including new email addresses for the clerk ([clerk@concord.wi.gov](mailto:clerk@concord.wi.gov)) and treasurer ([treasurer@concord.wi.gov](mailto:treasurer@concord.wi.gov)).

Chief Bowen from the Western Lakes Fire Depart presented his written report.

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the WI Commercial & Residential State Building Codes Adoption as presented.

Affirmative: BI, LZ, EF Opposed: None Motion Carried

Bill Ingersoll stated that the Town of Concord does not own the salt and brine stored in the county shop. That residents are not allowed to enter the site and take salt.

There was general discussion around a purchase of a skid steer and hot box. Brian reminded the board of our capital expense schedule that we established at the October budget planning meeting.

There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to place a max bid of \$1,000 on a hot box on the WI surplus website. Affirmative: BI, LZ, EF Opposed: None Motion Carried

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Respectfully submitted, Brian Neumann, Clerk



## **April 13, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, April 13, 2020 at 7:00 p.m. **via online zoom meeting & conference call only.**

Web Conference for audio and display of reports: <https://zoom.us/j/334499404>

Audio only phone: (312) 626-6799 Meeting ID: 334 499 404

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the March meeting
5. Highway Foreman Report
6. Treasurer Report
7. Payment of bills
8. Budget Report
9. Correspondence
10. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
11. New Business
12. Adjournment

## **April 13, 2020 Minutes**

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Lloyd Zastrow, Erick Frommgen, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the March board meeting. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$235.11 in the General Fund, \$123,398.14 in the Money Market Account and \$6,449.25 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Erick Frommgen and seconded by Bill Ingersoll to pay the bills as presented without signatures due to governor's "safer at home order." Affirmative: BI, LZ, EF Opposed: None Motion Carried

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Erick Frommgen. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

**May 14, 2020 Agenda (Annual Town Meeting)**

The annual meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Jim Zastrow and Brian Neumann present.

There was a motion by Bill Ingersoll and seconded by Cindy Bourassa to adjourn the annual meeting until Tuesday, May 19th at 7 PM.      Affirmative: Everyone  
Opposed: None      Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **May 11, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, May 11, 2020 immediately following the open & adjourn Board of Review meeting beginning at 7 PM via online zoom meeting & conference call.

Web Conference for audio and display of reports: <https://us02web.zoom.us/j/83735559539>

Audio only phone: (312) 626-6799 Meeting ID: 837 3555 9539

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the April meeting
5. Highway Foreman Report
6. Treasurer Report
7. Budget Report
8. Payment of bills
9. Correspondence
10. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
11. New Business
  1. 2020-2021 Liquor License, Server License and Tobacco License Costs
12. Adjournment

## May 11, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Lloyd Zastrow, Erick Frommgen, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the April board meeting. There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$225.02 in the General Fund, \$134,625.78 in the Money Market Account and \$6,449.78 in the Equipment Fund CD. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to pay the bills as presented without signatures due to governor's "safer at home order." Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was general discussion around possible reducing the liquor license and operator's license for 2020-2021 due to the recent shut-down. After some general discussion, it was noted that we would leave the costs as published for this coming year.

The board set May 27th at 9 am as the annual town's road inspection date. The annual town meeting is also slated to resume on May 19th at 7 pm via zoom meeting.

With no further business, a motion to adjourn was made by Lloyd Zastrow seconded by Erick Frommgen. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **June 8, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, June 8, 2020 at 7:00 p.m. at the Concord Community Center. We will host in the gym for proper social distancing.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the May meetings
5. Zoning
  1. Mark Groose is requesting review and approval of a preliminary CSM to create a 1.05 acre A-3 lot at W752 Concord Center Dr. from a 42.4 acre parent parcel #006-0716-1431-000. He is also requesting approval to create a 1.03 acre A-3 lot at W486 Concord Center Dr. from a 29.4 acre parent parcel # 006-0716-1332-000
  2. Matt Bennet is seeking a conditional use permit to construct a 40' x 60' outbuilding for storage of business equipment at N6334 County Road E
  3. Discussion on Town of Concord Ordinance 9.02 Firearms
6. Highway Foreman Report
7. Treasurer Report
8. Budget Report
9. Payment of bills
10. Correspondence
11. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
12. New Business
  1. 2020 Concord Picnic
  2. 2020-2021 Liquor Licenses, Server License & Tobacco License Approval
  3. Agreement for Highway Improvements and Maintenance of Northside Drive with Ixonia
  4. Create a Reserve Fund for Highway Improvements
13. Adjournment
  1. Open Book, June 23rd @ 1 PM - Phone/Online meeting with Associated App.
  2. Open Road Bids, June 17th @ 1 PM

## June 8, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Lloyd Zastrow, Erick Frommgen, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the May board meeting. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion made by Erick Frommgen and seconded by Lloyd Zastrow to approve the request by Mark Groose to create a 1.05 acre A-3 lot at W752 Concord Center Dr. from a 42.4 acre parent parcel #006-0716-1431-000 as well as approve to create a 1.03 acre A-3 lot at W486 Concord Center Dr. from a 29.4 acre parent parcel # 006-0716-1332-000 Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$364.21 in the General Fund, \$128,435.27 in the Money Market Account and \$6,450.29 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was general discussion around the 2020 Annual Town of Concord Picnic. It was felt by the board as well as the audience that it would be best to cancel this year's event.

There was a motion by Lloyd Zastrow and seconded by Bill Ingersoll to approve the Liquor License requests for the Concord House, The Concord Inn and the Concord General Store. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Lloyd Zastrow and seconded by Bill Ingersoll to approve the Operators Licenses for the 2020-2021 Year. Hope Kinderman, Alice Christian, Laurie Schroeder, Rebecca Frommgen, John E Bender, Patti Bender, Heather Janquart, Karley Reed, Samuel Stache, Joanne Stiemke, Abigail Thrans, Ryan

Eckardt, Rebecca Keast, Larissa Miles, Sarah Kindler. Affirmative: BI, LZ, EF  
Opposed: None Motion Carried

There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to approve the Tobacco License requests for the Concord House and Concord General Store. Affirmative: BI, LZ, EF Opposed: None Motion Carried

The board decided to make a Highway Improvements Reserve Fund using the 2019 County Bridge Aid Funds.

Marian Speerless asked permission to get designs for a welcome sign to be placed on Concord Center Drive where our posting sign used to be. Marian would donate the sign to the town. The board likes the idea and would be willing to see designs.

There was discussion on the appropriate time to open the Concord School's time capsule that was supposed to be opened in 2020. With the current health situation, the board felt it would be best to open next year at an event.

The board announced that the Open Book will be virtual this year being held on June 23rd at 1 PM. Open Bids will be June 17th at 1 PM.

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk



## July 13, 2020 Agenda

The regular monthly meeting of the Concord Town Board will be held on Monday, July 13, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the May meetings
5. Zoning
  1. Raymond and Kelly Boknevitiz , W217 Golden Lake Park Circle. - conditional use permit for a 24' x 50' outbuilding for Extensive On-site Storage. Highway Foreman Report
  2. Matt Bennet is seeking a conditional use permit to construct a 40' x 60' outbuilding for Extensive On-site storage of business equipment at N6334 County Road E. He is also requesting a conditional use permit for his tree service business at the same address.
6. Treasurer Report
7. Budget Report
8. Payment of bills
9. Correspondence
10. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
  2. Discussion on Town of Concord Ordinance 9.02 Firearms
11. New Business
  1. Everstream, underground cable work on Hillside Drive & S. Island View Approval
  2. Open Bid for black topping vendor selection
  3. Tree Service Bids Review and Possible Selection
12. Adjournment

Brian Neumann, Town Clerk

## July 13, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Lloyd Zastrow, Erick Frommgen, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the June board meeting. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion made by Bill Ingersoll and seconded by Erick Frommgen to approve the request by Raymond and Kelly Boknevit, W217 Golden Lake Park Circle, for a conditional use permit for a 24' x 50' outbuilding for Extensive On-site Storage. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion made by Lloyd Zastrow and seconded by Erick Frommgen to approve the request by Matt Bennet for a conditional use permit to construct a 40' x 60' outbuilding for Extensive On-site storage of business equipment at N6334 County Road E as well as a conditional use permit for his tree service business at the same address. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$1,229.81 in the General Fund, \$112,194.22 in the Money Market Account and \$6,450.86 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

The Town Board with participation from the audience had a general discussion around the Town of Concord Gun Ordinance 9.02. The general discussion was the ordinance is out of date and needs updating. There was no vote taken because a second reading was required. We will review again next month.

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to approve the Everstream request for cable work on Hillside Drive and S. Island

View. Affirmative: BI, LZ, EF Opposed: None Motion  
Carried

There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to  
approve the Wolf bid for \$60,000. Affirmative: BI, LZ, EF  
Opposed: None Motion Carried

The board reviewed the three different bids to remove trees from the road right  
away throughout the township. No action was taken.

With no further business, a motion to adjourn was made by Bill Ingersoll seconded  
by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **August 10, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, August 10, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

- 1.Roll Call - Lloyd Absent (County Meeting)
- 2.Certification of compliance with the Open Meeting Law
- 3.Approval of the agenda
- 4.Minutes of the June meetings
- 5.Zoning - No July Meeting
- 6.Treasurer Report
- 7.Budget Report
- 8.Payment of bills
- 9.Correspondence
10. Old Business
  - 1.Town Residence Ordinance 9.09 Complaints Update
  - 2.Discussion on Town of Concord Ordinance 9.02 Firearms
  - 3.Tree Service Bids Review and Possible Selection
- 11.New Business
  - 1.Spacious Acre Mobil Home Park Inspection Review and Permit Approval
- 12.Adjournment

Brian Neumann, Town Clerk

## **August 10, 2020 Minutes**

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Erick Frommgen, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Erick Frommgen and seconded by Bill Ingersoll to accept the agenda as presented. Affirmative: BI, EF Opposed: None Motion Carried

Brian Neumann read the minutes from the July board meeting. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$1,279.44 in the General Fund, \$113,665.26 in the Money Market Account and \$6,451.41 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the Treasurer's report as read. Affirmative: BI, EF Opposed: None Motion Carried

There was a motion by Erick Frommgen and seconded by Bill Ingersoll to pay the bills as presented. Affirmative: BI, EF Opposed: None Motion Carried

Brian Neumann informed the Town Board that the WI Towns Associations has moved their annual convention to virtual versus in person.

The Town Board informed the audience that they are going to work with Jefferson County to understand what conditional use permit is in effect for the Tow Truck Company on Concord Center Drive. Brian will also reach out to the Town's Association lawyer.

The Town Board with participation from the audience had a general discussion around the Town of Concord Gun Ordinance 9.02. The general discussion was to adjust the language to match state statues.

There was a motion by Erick Frommgen and seconded by Bill Ingersoll to approve the 2020-2021 Mobile Home Permit to Spacious Acres after the Town Board inspection of the park as well as the improved response and attention too the park conditions by the management team. Affirmative: BI, EF Opposed: None Motion Carried

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Erick Frommgen. Affirmative: BI, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **September 14, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, September 14, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

- 1.Roll Call
- 2.Certification of compliance with the Open Meeting Law
- 3.Approval of the agenda
- 4.Minutes of the August meetings
- 5.Zoning - No August Meeting
- 6.Treasurer Report
- 7.Budget Report
- 8.Payment of bills
- 9.Highway Foreman Report
- 10.Correspondence
11. Old Business
  - 1.Town Residence Ordinance 9.09 Complaints Update
  - 2.Discussion on Town of Concord Ordinance 9.02 Firearms
- 12.New Business
  - 1.Capital Budget Plan Review
  - 2.New Salt Box for Small Plow Truck
  - 3.Operators License Approval
  - 4.Operators License Ordinance for Clerk to Issue without Board Approval
  - 5.Budget Planning Meeting Date
- 13.Adjournment

Brian Neumann, Town Clerk

## September 14, 2020 Minutes

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Lloyd Zastrow, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Bill Ingersoll to accept the agenda as presented. Affirmative: BI, LZ Opposed: None Motion Carried

Brian Neumann read the minutes from the August board meeting. There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the minutes as read. Affirmative: BI, BI Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$608.51 in the General Fund, \$170,429.02 in the Money Market Account and \$6,451.96 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the Treasurer's report as read. Affirmative: BI, LZ Opposed: None Motion Carried

There was a motion by Lloyd Zastrow and seconded by Bill Ingersoll to pay the bills as presented. Affirmative: BI, LZ Opposed: None Motion Carried

Brian Neumann presented his budget report on the Town's expenses and revenue. Bill Ingersoll read Jason Stamper's, highway foreman, written report.

Lloyd Zastrow gave an update on the discussion with the County. It appears that the County will be taking action on the residence operating a towing company without the proper zoning approval.

The Town Board with participation from the audience had a general discussion around the Town of Concord Gun Ordinance 9.02. The final language that will be read next month for a second reading is as follows:

"Hunters must have written permission from a property owner to hunt on property owner's land. Such written permission, signed by property owner, must be carried on the hunter's person. The property owner has the right to determine whether the hunter may use a rifle or a shotgun while hunting on his land. The transportation and discharge of a firearm will be governed by the state statues."

There was general discussion on replacing the brine tank on our town truck with a salt box. No action was taken.



There was general discussion on granting the clerk permission to approve operators license through the adoption of a new ordinance.

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to approve the operators license of Debbie Schuett and Douglas Krill. Affirmative: BI, LZ  
Opposed: None Motion Carried

A tentative budget planning meeting date was set for October 21st at 6 PM.

The town thanks Marian Speerless for the donation of the new sign on Concord Center Drive.

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Lloyd Zastrow. Affirmative: BI, LZ Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## October 12, 2020 Agenda

The regular monthly meeting of the Concord Town Board will be held on Monday, October 12, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call - Excused Brian Neumann
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the September meetings
5. Zoning - No September Meeting
6. Treasurer Report
7. Budget Report
8. Payment of bills
9. Highway Foreman Report
10. Correspondence
11. Old Business
  1. Town Residence Ordinance 9.09 Complaints Update
  2. Second Reading on Town of Concord Ordinance 9.02 Firearms
    1. "Hunters must have written permission from a property owner to hunt on property owner's land. Such written permission, signed by property owner, must be carried on the hunter's person. The property owner has the right to determine whether the hunter may use a rifle or a shotgun while hunting on his land. The transportation and discharge of a firearm will be governed by the state statutes."
  3. New Salt Box for Small Plow Truck
12. New Business
  1. None
13. Adjournment
  1. Budget Planning Meeting - October 21st - 6 PM
  2. Early In Person Voting - Oct 21st, 26th, 28th from 4-7 PM

Brian Neumann, Town Clerk

## October 12, 2020 Minutes

State of Wisconsin

Town of Concord

October 12, 2020

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Erick Frommgen, Lloyd Zastrow, Jim Zastrow and Karen Zastrow present. Bill led the assembly in the Pledge of Allegiance

Karen Zastrow, Deputy Clerk, certified that the meeting had been properly posted. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Karen Zastrow read the minutes from the September board meeting. There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$369.13 in the General Fund, \$161,867.55 in the Money Market Account and \$6,452.49 in the Equipment Fund CD. There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Erick Frommgen and seconded by Bill Ingersoll to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Jim Zastrow presented the budget report on the Town's expenses and revenue.

There was general discussion as it pertains to the state of the budget regarding Highway Payroll Hours. Bill stated that Jason is committed to controlling the number of hours for the balance of the year so the town finishes within budget. The board agreed to push the purchase of the salter until after the budget hearing.

The Town Board had a second reading on the Town of Concord Gun Ordinance 9.02. There was a motion by Lloyd Zastrow and Seconded by Erick Frommgen to adopt the ordinance as follows:

"Hunters must have written permission from a property owner to hunt on property owner's land. Such written permission, signed by property owner, must be carried on the hunter's person. The property owner has the right to determine whether the hunter may use a rifle or a shotgun while hunting on their land. The

transportation and discharge of a firearm will be governed by the state statues.”

Affirmative: BI, LZ, EF      Opposed: None      Motion Carried

Chief Bowen provided his written report.

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Lloyd Zastrow.

Affirmative: BI, LZ, EF      Opposed: None

Motion Carried

Respectfully submitted, Brian Neumann, Clerk

**October 21, 2020 Budget Planning Meeting**

The Concord Town Board will meet for the 2021 Budget Planning on Wednesday, October 21, 2020 at 6:00 p.m. at the Concord Community Center.

Brian Neumann, Town Clerk

## **November 9, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, November 9, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the October meetings
5. Zoning -
  - a. Terry Jacobosky on the corner of F and Concord Center Dr. - Conditional Use permit for Extensive On-Site personal and rental storage - recommend approval
  - b. Donald Popp, N6189 Cty F - Expand A-2 zone and amend Conditional Use permit to allow for a third building for Non-farm Storage - recommend approval
  - c. Donald Popp, N6189 Cty F - Rezone 1.3 acres to A-2 and Conditional Use Permit for a dog kennel and training facility - recommend denying the request. The neighbors are all very against this.
6. Treasurer Report
7. Budget Report
8. Payment of bills
9. Highway Foreman Report
10. Correspondence
11. Old Business
  - a. Town Residence Ordinance 9.09 Complaints Update
  - b. Town of Concord Ordinance 9.02 Firearms
12. New Business
  - a. 2021 Insurance Quotes
  - b. Poll Workers Nominations
13. Adjournment
  - a. Budget Hearing - November 30th - 6 PM

Brian Neumann, Town Clerk

## November 9, 2020 Minutes

State of Wisconsin

Town of Concord

November 9, 2020

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Erick Frommgen, Lloyd Zastrow, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Brian Neumann read the minutes from the October board meeting. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion made by Bill Ingersoll and seconded by Erick Frommgen to approve the Terry Jacobosky conditional use permit for Extensive On-Site personal and rental storage on the corner of F and Concord Center Dr. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion made by Bill Ingersoll and seconded by Lloyd Zastrow to approve the Donald Popp, N6189 Cty F request to Expand A-2 zone and amend Conditional Use permit to allow for a third building for Non-farm Storage. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Chief Bowen of the Western Lakes Fire Department presented his written report.

Jim Zastrow stated from his written report that there is a balance of \$2,291.77 in the General Fund, \$95,417.53 in the Money Market Account and \$6,453.02 in the Equipment Fund CD. There was a motion by Erick Frommgen and seconded by Bill Ingersoll to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Brian Neumann presented the budget report on the Town's expenses and revenue.

There was general discussion as it pertains to the state of the budget regarding Highway Payroll Hours. Bill stated that Jason is committed to controlling the

number of hours for the balance of the year so the town finishes within budget. The board agreed to push the purchase of the salter until after the budget hearing.

There was an update given on the Town Ordinance 9.09 complaints update. Bill and Brian will be reaching out to the county to revisit.

Bill Ingersoll nominated the following individuals to serve as Poll Workers for the 2021-2022 term: Allie Simon, Linda Buxa, Noelle Else, Cindy Bourassa, Leslie Mindemann, Suzie Schmidt, Scott Papke, Carol Hoffmeister, Ethan Neumann, Benjamin Neumann, Sarah Williams, Jane Ingersoll, Jenny Turke, Milene Wagner, Sherry Thoele, Tom Williams, Kim Miller and Sally Williams.

The board announced that the annual budget hearing is set for November 30th at 6 PM.

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Respectfully submitted, Brian Neumann, Clerk



## **December 14, 2020 Agenda**

The regular monthly meeting of the Concord Town Board will be held on Monday, December 14, 2020 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

- 1.Roll Call
- 2.Certification of compliance with the Open Meeting Law
- 3.Approval of the agenda
- 4.Minutes of the November meetings
- 5.Zoning -
  - 1.Bret Achtenhagen, Bret Achtenhagen's Seasonal Services, Mukwonago, is seeking review of a proposal to rezone part or all of 82 acres of A-1 land located to the southwest of the Hwy F/ I-94 interchange (parcel #'s 006-0716-1523-000, 006-0716-1522-000, 006-0716-1033-001) to A-2, C, or business zone. He is also seeking a Conditional Use permit for the operation of a landscape contractor business, a retail & wholesale nursery & garden center, and entrepreneurial suites.
- 6.Treasurer Report
- 7.Budget Report
- 8.Payment of bills
- 9.Highway Foreman Report
- 10.Correspondence
11. Old Business
- 12.New Business
  - 1.Michelle Straus - Horton Risk Advisory Solutions 2021 Bid Review
  - 2.Ixonia Fire Contract
  - 3.Ordinance 12.06.19.E - Waste Removal Twice Weekly
  - 4.Old Town Hall parking stops joint purchase with Concord Historical Society
- 13.Adjournment
  - 1.Book Close Meeting - December ??? - ??? PM
  - 2.Town Board Nomination Papers Available For 2021 Election

Brian Neumann, Town Clerk

## **December 14, 2020 Minutes**

The regular monthly meeting of the Town of Concord was called to order by Bill Ingersoll Chairman with Erick Frommgen, Lloyd Zastrow, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance.

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Brian Neumann read the minutes from the November board meetings. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the minutes as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

After a lengthy discussion there was a motion made by Bill Ingersoll and seconded by Lloyd Zastrow to not accept the zoning request by Bret Achtenhagen of Bret Achtenhagen's Seasonal Services to rezone 82 acres of A-1 Land to A-2 along with a conditional use permit to operate his nursery business, a retail nursery business as well as entrepreneurial sites. The motion was made as Bill and Lloyd did not feel it followed the Town of Concord's Long-Range Plan. Affirmative: BI, LZ Opposed: EF Motion Carried

Chief Bowen of the Western Lakes Fire Department presented his written report.

Jim Zastrow stated from his written report that there is a balance of \$600.23 in the General Fund, \$108,069.74 in the Money Market Account and \$6,453.08 in the Equipment Fund CD. There was a motion by Erick Frommgen and seconded by Bill Ingersoll to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None  
Motion Carried

Brian Neumann presented the budget report on the Town's expenses and revenue.

There was an update given on the Town Ordinance 9.09 complaints update. Bill and the board agreed that it should schedule a meeting with County to discuss how to proceed with their help.

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the one year fire and EMS contract from the Town of Ixonia. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to allow an exception to Ordinance 12.06.19.E to allow Asset Development to pick-up garbage

weekly versus twice a week on a trial basis until the May 2021 Town Board Meeting. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Bill Ingersoll and the board wanted to publicly thank Asset Development for their continued effort in their improvement plan for the mobile home park.

There was a motion by Lloyd Zastrow and seconded by Bill Ingersoll to share the expense with the Concord Historical Society in the purchase of parking stops for the parking lot. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Bill Ingersoll appointed Kim Miller to a 3-year term to replace Laura Callison who has left our community to the Park and Planning Commission.

The board announced that the annual book closing meeting for December 28th at 6 PM. It was also noted that 2021 is an election year for the Town Board. People interested in running can see the clerk, Brian Neumann.

With no further business, a motion to adjourn was made by Bill Ingersoll seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk

## **December 29, 2020 Town Board Book Close Agenda**

The 2020 Book Close meeting of the Concord Town Board will be held on Tuesday, December 29, 2020 at 6 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Payment of bills
5. Correspondence
6. Old Business
7. New Business
  1. 2021 Insurance and Workers Compensation Selection
8. Meeting opened to the floor
9. Announcement
  1. 2021 Nomination Papers Approval Date and Time
10. Adjournment

## December 29, 2020 Town Board Book Close Minutes

December 28, 2020

The 2020 Book Close meeting of the Town of Concord was called to order by Chairman Bill Ingersoll with Erick Frommgen, Lloyd Zastrow, Jim Zastrow and Brian Neumann present. Bill led the assembly in the Pledge of Allegiance

Brian Neumann, Clerk, certified that the meeting had been properly posted. There was a motion by Lloyd Zastrow and seconded by Erick Frommgen to accept the agenda as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Jim Zastrow stated from his written report that there is a balance of \$446.22 in the General Fund, \$102,971.17 in the Money Market Account, \$16,453.02 in the Equipment Fund and \$12,476.20 in the Road Reserves Fund. There was a motion by Bill Ingersoll and seconded by Erick Frommgen to accept the Treasurer's report as read. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Erick Frommgen and seconded by Lloyd Zastrow to pay the bills as presented. Affirmative: BI, LZ, EF Opposed: None Motion Carried

There was a motion by Bill Ingersoll and seconded by Lloyd Zastrow to accept the Rural Mutual Workers Compensation and Insurance bid for 2021. Affirmative: BI, LZ, EF Opposed: None Motion Carried

The Town Board announced that the Election Board Meeting would be held on January 6th, 2021 at 6 PM to approve the nomination papers for the April 2021 election.

A motion to continue the membership in the WI Town's Association as well as join the Advocacy Council in 2021 was made by Bill Ingersoll and seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None Motion Carried

With no further business, a motion to adjourn was made by Bill Ingersoll and seconded by Lloyd Zastrow. Affirmative: BI, LZ, EF Opposed: None Motion Carried

Respectfully submitted, Brian Neumann, Clerk