

# Concord Town Board Agenda/Minutes 2013

## Table of Contents

Agenda January 14, 2013.....	2
Minutes January 14, 2013 (Missing???).....	3
Agenda February 11, 2013.....	4
Minutes February 11, 2013 (Missing???).....	5
Minutes March 1, 2013 (Zoning) (Missing???).....	7
Agenda March 11, 2013.....	8
Minutes March 11, 2013 (Missing???).....	9
Voting Machine Test March 30, 2013.....	10
Agenda April 8, 2013.....	11
Minutes April 8, 2013.....	12
Annual Meeting Notice April 16, 2013.....	13
Agenda May 13, 2013.....	14
Minutes May 13, 2013.....	16
Agenda June 10, 2013.....	17
Minutes June 10, 2013.....	18
Agenda June 12, 2013 (Equipment purchase).....	20
Agenda July 8, 2013.....	21
Minutes July 8, 2013 (Missing ???).....	22
Agenda July 15, 2013 (Mobil Home Park).....	23
Agenda August 12, 2013.....	24
Minutes August 12, 2013.....	25
Agenda September 9, 2013.....	26
Minutes September 9, 2013.....	27
Agenda September 24, 2013 (Sullivan EMS).....	28
Agenda October 14, 2013.....	29
Minutes October 14, 2013 (Missing???).....	30
Agenda October 21, 2013 (Budget).....	31
Agenda November 6, 2013 (Sullivan EMS).....	32
Agenda November 11, 2013.....	33
Minutes November 11, 2013 (Missing???).....	34
Agenda November 13, 2013 (Sullivan EMS).....	35
Hearing November 18, 2013 (Proposed Budget).....	36
Agenda December 9, 2013.....	38
Minutes December 9, 2013 (Missing???).....	39
Book closing December 30, 2013.....	40

## Agenda January 14, 2013

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
January 11, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, January 14, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the December meetings
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Wage increase for Debra Keller
12. Meeting opened to the floor
13. Adjournment

**Minutes January 14, 2013 (Missing???)**

## Agenda February 11, 2013

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
February 8, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, February 11, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the January meetings
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Animal Care Payment
11. New Business
  - a. Bathroom Repair Bids
12. Meeting opened to the floor
13. Adjournment

**Minutes February 11, 2013 (Missing???)**

Agenda March 1, 2013 (zoning)

March 1, 2013

MEMO

TO: CONCORD AREA RESIDENTS

FROM: CONCORD TOWN BOARD

RE: ZONING REQUEST – CONDITIONAL USE PERMIT

The Concord Town Board will meet on Monday, March 4, 2013 at 3:30 p.m. at the Community Center to discuss the Conditional Use Permit for Darren & Laurie Johnson to store well drilling equipment on their property and for a child Day Care.

**Minutes March 1, 2013 (Zoning) (Missing????)**

## Agenda March 11, 2013

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
March 8, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, March 11, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the February meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Bathroom Repair Bids
11. New Business
  - a. George Montgomery – Shooting Range on his property
  - b. Grant for Dahnert Park Walking Trail
  - c. CCC Alarm Update
12. Meeting opened to the floor
13. Adjournment

**Minutes March 11, 2013 (Missing???)**

## **Voting Machine Test March 30, 2013**

TOWN OF CONCORD RESIDENTS

### **MARKSENSE & AUTOMARK EQUIPMENT PUBLIC TEST – MARCH 30, 2013**

Notice is hereby given that the public test of the Marksense and Automark Voting Equipment to be used for the Office Ballot Election for Nonpartisan Office and Referendum will be conducted in the Concord Community Center, W1095 Concord Center Drive, Sullivan, Wisconsin on Saturday, March 30, 2013 at 9:00 a.m.

The test is open to the general public and complies with Chapter 5, Sec. 5.84 Wisconsin Statutes.

Lloyd Zastrow, Clerk  
Dated: March 22, 2013

### **OFFICE BALLOT FOR NONPARTISAN OFFICE AND REFERENDUM APRIL 2, 2013**

Notice is hereby given that there will be a Office Ballot for Nonpartisan Office and Referendum on Tuesday, April 2, 2013 at the Town of Concord Community Center, W1095 Concord Center Drive, Sullivan, Wisconsin. The polls will be open from 7:00 a.m. until 8:00 p.m.

Lloyd Zastrow, Clerk  
Dated: March 22, 2013

## Agenda April 8, 2013

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 5, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, April 8, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the March meeting
5. Plan Committee Report
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Jack Bender – Used Car Permit Renewal
  - b. Jack Bender – Annual Music Festival Camping Permit
  - c. Plan Committee Appointment
  - d. Board of Review Date
  - e. Road Inspection Date
  - f. Oath of Office for Town Officers
12. Meeting opened to the floor
13. Adjournment

## Minutes April 8, 2013

State of Wisconsin

Town of Concord

April 8, 2013

The regular monthly meeting of the Town of Concord was called to order by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a Stair/Janquart motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the March 4<sup>th</sup> zoning meeting and the March 11<sup>th</sup> regular board meeting; the Board approved a Stair/Janquart motion to accept the minutes as read.

Sally Williams, Plan Committee Secretary, said that Greg Roben asked for a Conditional Use Permit to build a pole building to store his business equipment; the Committee felt that he needed to redesign his building that would meet the concerns of the subdivision residents and the subdivision covenants.

They tabled the request until the April meeting.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$511.22 in the General Fund, \$297,025.02 in the Money Market Account and \$43,777.26 in the Equipment Fund CD; the Board approved a Stair/Janquart motion to accept the report as read.

The Board approved a Stair/Janquart motion to pay the bills as presented.

The issue of the janitor's job and liability problem was tabled until next month.

The Board approved an Ingersoll/Janquart motion to grant the request from Jack Bender to renew his Used Car Lot license from April 2013 to April 2014.

The Board approved a Stair/Janquart motion to grant the request from Jack Bender to host his annual Musical Festival at the Concord House from May 16<sup>th</sup> through May 21, 2013.

Bill announced that he appointed Lloyd Zastrow to fill the vacancy on the Plan Committee.

The Board of Review will be held on June 3, 2013 from 5p.m. to 7p.m. at the Community Center.

The Board will be doing the annual spring road inspection Monday, April 15, 2013 beginning at 9a.m.

The annual meeting of the town will held on Tuesday, April 16, 2013 beginning at 7p.m.

Bill thanked Dennis and David for their help and their service to Concord for the past years.

Lloyd Zastrow administered the oath of office to Chairman Bill Ingersoll, Supervisor Ted Mueller, Clerk Brian Neumann and Treasurer Jim Zastrow. The new Clerk Brian Neumann administered the oath of office to Supervisor Lloyd Zastrow.

Kim Miller of the Sustain Jefferson County workshop held at the Community Center said that the group will be donating a hand built bench to the town for the use of the facility.

With no further business, the Board approved a Janquart/Stair motion to adjourn.

Respectfully submitted,

Lloyd Zastrow, Clerk

## **Annual Meeting Notice April 16, 2013**

### NOTICE OF ANNUAL MEETING

Notice is hereby given that the annual meeting of the Town of Concord, Jefferson County, Wisconsin, will be held at the Town of Concord Community Center, W1095 Concord Center Drive, Sullivan, on Tuesday, April 16, 2013 at 7:00 p.m.

Lloyd Zastrow  
Clerk

## Agenda May 13, 2013

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK

N6828 CTH-E

OCONOMOWOC, WISCONSIN 53066

May 8, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, May 13, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the April meeting
5. Plan Committee Report – Lloyd Zastrow
6. Zoning Requests
  - a. Brian Statz – Farm Consolidation
  - b. Donald & Bonnie Lott – Farm Consolidation
  - c. Greg Robin – Conditional Use Permit & Rezone from R2 to A3
7. Treasurer Report
8. Payment of bills
9. Correspondence
  - a. Watertown Area Care Clinic Bike Ride – June 29th
10. Old Business
  - a. Janitor's job & liability issue
11. New Business
  - a. Repairs on Northside Drive
  - b. Sullivan EMS Payment
12. Meeting opened to the floor

## 13. Adjournment

## Minutes May 13, 2013

State of Wisconsin

Town of Concord

May 13, 2013

The regular monthly meeting of the Town of Concord was called to order by the Chairman, Bill Ingersoll with Lloyd Zastrow, Ted Mueller, Brian Neumann and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Brian certified that the meeting had been properly posted. The Board approved a Zastrow/Ingersoll motion to accept the agenda with the removal of Donald & Bonnie Lott from the zoning requests. Brian Neumann, Clerk, read the minutes from the April 8<sup>th</sup> board meeting; the Board approved a Mueller/Ingersoll motion to accept the minutes as read.

Sally Williams, Plan Committee Secretary, read the minutes from the April 23 meeting. Sally stated that the committee passed the Statz request unanimously and the Robin request 3-2. The committee also appointed Lloyd Zastrow as Chairman.

The board approved a Ingersoll/Zastrow motion to grant the request of Brian Statz, N4259 CTH D, of a Preliminary CSM. The survey creates a 5 acre farm consolidation parcel and a 1.7 acre A-3 lot from 48.5 acre A-1 parent parcel #006-0716-0523-000 at N7119 Hillside Dr.

After a lengthy discussion, the board approved a Muller/Zastrow motion to grant Greg & Monica Roben, N6121 Country View Lane, their rezoning request from R-2 to A-3 as well as a conditional use permit for a home occupation to allow the construction of a pole building for the purpose of storing commercial vehicles on the property. The proposed building would be 42' X 82' and 24.5' in height. Less than 1500sf would be used for storage of commercial vehicles.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$580.31 in the General Fund, \$297,259.78 in the Money Market Account and \$43,777.26 in the Equipment Fund CD; the Board approved a Ingersoll/Zastrow motion to accept the report as read.

The Board approved an Ingersoll/Mueller motion to pay the bills as presented with the correct spelling of Sally Williams's name.

Brian Neumann presented that the Watertown Area Cares Clinic will be using the town roads for their annual bike ride on June 29, 2013.

Brian Neumann read a letter from Al Counsell, County Supervisor from District #10. (See Attached) The board approved an Ingersoll/Zastrow motion to add Bev Stendel to the payroll for hours worked as a janitor for the town.

The board approved a Zastrow/Ingersoll motion to study further the recommendation of Ixonia to put gravel on the area of Northside Drive for 1 year and then pave the section that continues to flood during high water levels.

The board discussed helping Sullivan pay their portion owed to Sullivan EMS. They are asking us to pay \$5,000 extra. After a lengthy discussion, the board tabled this for a future meeting.

With no further business, the Board approved an Ingersoll/Zastrow motion to adjourn.

Respectfully submitted,

Brian Neumann, Clerk

## Agenda June 10, 2013

TOWN OF CONCORD

BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, June 10, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
  2. Certification of compliance with the Open Meeting Law
  3. Approval of the agenda
  4. Minutes of the April meeting
  5. Plan Committee Report – Lloyd Zastrow
  6. Zoning Requests
    - a. Donald & Bonnie Lott – Farm Consolidation
  7. Treasurer Report
  8. Payment of bills
  9. Correspondence
  10. Old Business
    - a. Sullivan EMS
    - b. Northside Drive Road Repairs Quote
  11. New Business
    - a. Summit Harvest Church Contract
    - b. Position Bonds for our elected officers
    - c. Liquor, Cigarette and Operators Licenses
  12. Meeting opened to the floor
  13. Adjournment
-

## Minutes June 10, 2013

State of Wisconsin

Town of Concord June 10, 2013

The regular monthly meeting of the Town of Concord was called to order by Lloyd Zastrow as acting chairman, Ted Mueller, Brian Neumann and Jim Zastrow present. Lloyd led the assembly in the Pledge of Allegiance.

Brian certified that the meeting had been properly posted. The Board approved a Mueller/Zastrow motion to accept the agenda as presented.

Brian Neumann, Clerk, read the minutes from the May 13<sup>th</sup> board meeting; the Board approved a Mueller/Zastrow motion to accept the minutes as read.

Lloyd Zastrow, Plan Committee Chair, gave an update from the Plan Committee.

The board approved a Zastrow/Mueller motion to grant the request of Donald & Bonnie Lott, N5983 Hillside Drive, to rezone for a new 6-acre building site and a 50.5 A-1 lot.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$1,523.03 in the General Fund, \$249,549.92 in the Money Market Account and \$43,814.04 in the Equipment Fund CD; the Board approved a Mueller/Zastrow motion to accept the report as read.

The Board approved a Zastrow/Mueller motion to pay the bills as presented.

Brian Neumann presented that the MS Ride would again like to use the Concord Community Center on August 3<sup>rd</sup> as a rest stop for water and facilities for the bike riders. The board approved a Zastrow/Mueller motion to donate the use of the Concord Community Center for MS ride on August 3<sup>rd</sup>.

The board approved a Zastrow/Mueller motion to table the Sullivan EMS request for the July meeting.

Brian Neumann presented a quote from the Town of Ixonia to gravel the low area of North Side Drive to bring it above the flood area during periods of high water levels. We would split the cost with Ixonia and then look to black top it in 2014. The quote was for \$48,621.50 that we would pay half. The board approved a Mueller/Zastrow motion to move forward with the Town of Ixonia to gravel North Side Drive.

The board approved a Zastrow/Mueller motion to table the Summit Harvest Church Contract until the July meeting.

Tom Ames from Rural Mutual Insurance presented a recommendation based upon state requirements to have our elected officials covered by a position bond. Tom presented options to cover the clerk and treasurer or the clerk, the treasurer and the chairman for either 1 or 2 years. The board approved a Zastrow/Mueller motion to purchase a \$25,000 Position Bond that will cover the Clerk, the Treasurer and the Chairman for two years with the cost of \$382.50.

The board approved a Mueller/Zastrow motion to grant licenses to the following:

Concord Inn: Lori Ann Frommgen, Class B Beer and Class B Liquor, cigarette  
Operators: Brianne Ingersoll, Andrea Hartmann, Alice Christian, Ann  
Gruenwald, & Laurie Schroeder

Concord House: John L. Bender, Class B Beer and Class B Liquor, cigarette  
Operators: Rachel Ovadal, Colleen Latsch, Laurie Teeter & Suellen Busalacchi

Concord Station: Michael L. Herro, Class A Beer and Class A Liquor, cigarette

Operators: Rose Stiemke, Ethan Brockway, JoAnn Stiemke, Myron Guenterberg, Cindy Richter, Heather Janquart, Bill Wyrwa, Heidi Lopnow & Kory Latzke

John Kaiser asked the board if they had a follow-up to a possible project for him to organize and supervise for an Eagle Badge. The board thought it would be best to ask Bill Ingersoll and would make sure he followed up to help him obtain this badge.

With no further business, the Board approved a Mueller/Zastrow motion to adjourn.

Respectfully submitted,

Brian Neumann, Clerk

## **Agenda June 12, 2013 (Equipment purchase)**

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The Concord Town Board will hold a meeting on Wednesday, June 12, 2013 at 8:00 a.m. at the Concord Community Center.

The agenda is as follows:

1. Demonstration of melting pot machine
2. Possible discussion of purchase

Brian Neumann, Town Clerk

## Agenda July 8, 2013

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

### MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, July 8, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the April meeting
5. Plan Committee Report – Lloyd Zastrow
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Sullivan EMS
  - b. Summit Harvest Church Contract
11. New Business
  - a. Liquor, Cigarette and Operators Licenses
  - b. Jack Bender – Camping Permissions for:
    - i. Sept 6-7<sup>th</sup> for Annual Boney Fingers
    - ii. August 26-31 for 110<sup>th</sup> Harley Anniversary
  - c. Per Diem for Deputy Clerk
12. Meeting opened to the floor
13. Adjournment

Brian Neumann, Town Clerk

**Minutes July 8, 2013 (Missing ???)**

**Agenda July 15, 2013 (Mobil Home Park)**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING –2 P.M

The Concord Town Board will hold a meeting on Monday, July 15, 2013 at 2:00 p.m. at the Spacious Acres Mobile Home Park. The meeting will be to perform an annual inspection of the mobile home park.

Brian Neumann, Town Clerk

## Agenda August 12, 2013

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
August 10, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, August 12, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the April meeting
5. Plan Committee Report – Lloyd Zastrow
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
  - a. John Molinaro to discuss proposed Jefferson County Hwy Building
10. Old Business
  - a. Sullivan EMS
  - b. Summit Harvest Church Contract
11. New Business
  - a. Plan Committee Per Meeting Fee
12. Meeting opened to the floor
13. Adjournment

Brian Neumann, Town Clerk

## Minutes August 12, 2013

State of Wisconsin

Town of Concord August 12, 2013

The regular monthly meeting of the Town of Concord was called to order by the Chairman, Bill Ingersoll with Lloyd Zastrow, Ted Mueller, Brian Neumann and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Brian certified that the meeting had been properly posted. The Board approved a Zastrow/Mueller motion to accept the agenda as presented.

Brian Neumann, Clerk, read the minutes from the July 8<sup>th</sup> board meeting; the Board approved a Mueller/Zastrow motion to accept the minutes as corrected.

Lloyd Zastrow, Plan Committee Chair, gave an update from the Plan Committee. The only item to update the board on is they are working on the Mobil Home Park ordinances. They have nothing formal to bring forth this month. We will discuss the per diem request by the committee under New Business.

Jim Zastrow, Treasurer, stated in his report that there is a balance of -\$107.86 in the General Fund, \$248,447.33 in the Money Market Account and \$43,815.04 in the Equipment Fund CD; the Board approved a Ingersoll/Zastrow motion to accept the report as read.

The Board approved a Ingersoll/Mueller motion to pay the bills as presented.

Brian Neumann presented that Jefferson County Planning and Zoning Committee gave notice of their meeting to discuss the Donald & Bonnie Lott zoning request on August 15<sup>th</sup> at 7 PM.

We also received notice that our Town employee passed their random drug test. John Molinaro did not show up to discuss the proposed Jefferson County Hwy Building. Al Counsel gave an update about the building stating that the County has approved a plan not to exceed \$15 million dollars.

The Town of Concord will be hosting the Sullivan EMS and the respective townships to discuss the Sullivan EMS budget on September 24<sup>th</sup> at 7 PM.

The Board approved an Ingersoll/Mueller motion to increase the Planning Committee per Meeting Fee from \$25 per meeting to \$50 per meeting.

The Board approved a Zastrow/Ingersoll motion to name the road east of our town park Metzger Lane in recognition of Mel Metzger's service to the Town of Concord.

The Board approved an Ingersoll/Zastrow motion to accept the donation by Marian Speerless of 2 Peacock Crossing signs to be erected by Clifford Grunewald's house.

Zastrow commended Bill Ingersoll and the Picnic Committee for a job well done on another success Town Picnic.

With no further business, the Board approved a Zastrow/Ingersoll motion to adjourn.

Respectfully submitted,

Brian Neumann, Clerk

## Agenda September 9, 2013

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

### MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, September 9, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the August meeting
5. Plan Committee Report – Lloyd Zastrow
  - a. Mobile Home Ordinance Update
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Custom work for residences
  - b. Tire Quotes for Snow Plow and Pay-loader
  - c. Update on Snow Plowing Contract with the county
12. Meeting opened to the floor
13. Adjournment

Brian Neumann, Town Clerk

## Minutes September 9, 2013

State of Wisconsin

Town of Concord September 9, 2013

The regular monthly meeting of the Town of Concord was called to order by the Chairman, Bill Ingersoll with Lloyd Zastrow, Ted Mueller, Brian Neumann and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Brian certified that the meeting had been properly posted. The Board approved a Zastrow/Mueller motion to accept the agenda as presented.

Brian Neumann, Clerk, read the minutes from the August 12<sup>th</sup> board meeting; the Board approved a Mueller/Zastrow motion to accept the minutes as read.

Lloyd Zastrow, Plan Committee Chair, gave an update from the Plan Committee. The only item to update the board on is they are working on the Mobil Home Park ordinances. The highlights of the new Mobil Home Park Ordinances: 1) Moving the required bond from \$5,000 to \$25,000 2) The end date is moving from January to July which means renewals need to be submitted at the June meeting and not in the winter.

The Board approved an Ingersoll/Mueller motion to accept the Mobile Home Ordinances.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$790.05 in the General Fund, \$321,465.59 in the Money Market Account and \$43,853.69 in the Equipment Fund CD; the Board approved a Ingersoll/Mueller motion to accept the report as read.

The Board approved an Ingersoll/Mueller motion to pay the bills as presented.

Brian Neumann presented that Jefferson County Planning and Zoning Committee gave notice of their meeting to discuss the Brian Statz zoning request on September 19<sup>th</sup> at 7 PM. We also received notice of a Fundraiser will be held at the Concord Community Center on September 21<sup>st</sup> from 8 am – 3 pm. The proceeds will go to the “Fight for Air Walk” on October 13, 2013. The Concord Residents have created a team called “Kathy’s Krew” in memory of our dear friend, Kathy Ingersoll.

The Town of Concord will be hosting the Sullivan EMS and the respective townships to discuss the Sullivan EMS budget on September 24<sup>th</sup> at 7 PM.

The Board approved an Ingersoll/Mueller motion to not get in the business of providing custom work for our residences such as hiring out our town employees to mow, snow plow or other such services.

The Board approved a Zastrow/Mueller motion to buy 4 tires for the Payloader at \$625.

The Board approved an Ingersoll/Zastrow motion to buy 4 tires and rims for Truck #3 at \$535.

Bill Ingersoll mentioned that he believed that we should plan on the county providing the same plowing coverage as they did last winter. He will check back with the county, but they have not given him any indication that they would not.

The board approved a Zastrow/Ingersoll motion to contract with Jefferson County to plow the same area’s in our town as they did the previous winter.

With no further business, the Board approved a Zastrow/Ingersoll motion to adjourn.

Respectfully submitted,

Brian Neumann, Clerk

## **Agenda September 24, 2013 (Sullivan EMS)**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

### **MEMO**

**TO: THE CONCORD AREA RESIDENTS**  
**FROM: THE CONCORD TOWN BOARD**  
**RE: CONCORD TOWN BOARD MEETING – 7 P.M.**

The Concord Town Board will be welcoming the Sullivan EMS and its communities that it services to discuss the plan for 2014 on Tuesday, September 24<sup>th</sup> at 7 PM at the Concord Community Center.

Brian Neumann, Town Clerk

## Agenda October 14, 2013

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

### MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, October 14, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the August meeting
5. Plan Committee Report – Lloyd Zastrow
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. 2014 EMS Coverage & Fire Protection
  - b. Discuss replacing/repairing roof of the Old Town Hall/Concord Historical Society Building
12. Meeting opened to the floor
13. Adjournment

Brian Neumann, Town Clerk

## Minutes October 14, 2013 (Missing???)

## **Agenda October 21, 2013 (Budget)**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

### **NOTICE OF MEETING**

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 6 P.M.

**A Special Meeting of the Concord Town Board will meet on Monday, October 21st at 6:00 p.m. at the Concord Community Center, W1095 Concord Center Drive.**

### **AGENDA**

1. Call Meeting To Order
2. Budget forecasting and planning for 2014
3. Adjourn

Brian Neumann, Town Clerk

## **Agenda November 6, 2013 (Sullivan EMS)**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The Concord Town Board will be meeting with the Sullivan EMS and its communities that it services to discuss the plan for 2014 on Wednesday, November 6<sup>th</sup> at 3 PM at the Sullivan EMS Building in Sullivan, WI.

Brian Neumann, Town Clerk

## **Agenda November 11, 2013**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

### MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, November 11, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the October meeting
5. Plan Committee Report
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. 2014 Fire and EMS Coverage
11. New Business
12. Meeting opened to the floor
13. Adjournment

Brian Neumann, Town Clerk

**Minutes November 11, 2013 (Missing???)**

**Agenda November 13, 2013 (Sullivan EMS)**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD

The Concord Town Board will be meeting on Wednesday, November 13 at 3 PM with other Municipalities in Sullivan at the Village of Sullivan's Town Hall located at 500 Madison Ave. to discuss the Sullivan EMS and its 2014 Plans.

Brian Neumann, Town Clerk

## Hearing November 18, 2013 (Proposed Budget)

### NOTICE OF PUBLIC BUDGET HEARING FOR TOWN OF CONCORD, JEFFERSON COUNTY

Notice is hereby given that on Monday, November 18, 2013 at 6:00 p.m. at the Town of Concord Community Center a PUBLIC HEARING on the PROPOSED BUDGET of the Town of Concord in Jefferson County will be held. The proposed budget is available for inspection at the town clerk's office by appointment.

### NOTICE OF SPECIAL TOWN MEETING OF THE ELECTORS OF THE TOWN OF CONCORD, JEFFERSON COUNTY

Notice is hereby given that on Monday, November 18, 2013 immediately following completion of the Public Hearing on the proposed 2014 budget which begins at 6:00 p.m. at the Town of Concord Community Center, a special town meeting of the electors called pursuant to Section 60.12 (1) (c) of Wisconsin Statutes by the town board for the following proposed will be held:

1. To approve the total of 2014 highway expenditures pursuant To Section 81.01(3) of Wisconsin Statutes.
2. To adopt the 2011 tax levy to be paid in 2014 pursuant To Section 60.10 (1) (a) of Wisconsin Statutes.

Dated this 3<sup>th</sup> day of November, 2013  
By Brian Neumann, Clerk (262) 593-2479

### PROPOSED BUDGET 2014

<b>REVENUES</b>	<b>2013 Budget</b>	<b>2014 Proposed Budget</b>	
Town Tax	\$ 336,657	\$ 337,907	
Inter Gov Rev	\$ 152,174	\$ 152,288	
Bulding Permits	\$ 9,650	\$ 5,800	
Mobile Home Fees	\$ 35,000	\$ 35,000	
Interest	\$ 3,000	\$ 2,000	
Local Licenses	\$ 2,900	\$ 2,900	
Public Charges for Services	\$ 17,926	\$ 17,826	
Misc. Revenues	\$ 1,000	\$ 1,000	
<b>Totals</b>	<b>\$</b>	<b>\$</b>	<b>-</b>

**558,307**

**554,721**

**0.646**  
%

**EXPENDITURES**

	\$	\$
General Gov	107,350	115,600
	\$	\$
Public Safety	135,000	140,000
	\$	\$
Public Works	257,548	245,671
Health & Human	\$	\$
Service	7,000	4,250
	\$	\$
Recreation	11,200	10,150
Planning/Developme	\$	\$
nt	1,000	2,000
	\$	\$
Animal Control	2,300	2,150
	\$	\$
Cemetery	4,300	3,500
	\$	\$
Debt Service	32,609	31,400

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**Total**                    **\$**                    **558,307**

**\$**                    **554,721**

-  
**0.646**  
%

## Budget Hearing November 18, 2013

State of Wisconsin

Town of Concord

November 18, 2013

The budget hearing of the Town of Concord was called to order at 6:19 p.m. by the Chairman, Bill Ingersoll with Ted Mueller, Lloyd Zastrow, Brian Neumann and Jim Zastrow present. The proposed revenue and expenditures were present for the 2014 calendar year.

Lloyd Zastrow moved to close the budget hearing, seconded by Ted Mueller and carried.

Respectfully Submitted,  
Brian F. Neumann, Clerk

The special town meeting of the Town of Concord was called to order at 6:26 p.m. by the Chairman, Bill Ingersoll with Ted Mueller, Lloyd Zastrow, Brian Neumann and Jim Zastrow present.

Bill Ingersoll moved to approve the proposed \$245,671.00 highway expenses, seconded by Ted Mueller and carried.

Lloyd Zastrow moved to approve the 2.0000 mil rate per thousand, seconded by Ted Mueller and carried.

Ted Mueller moved to approve the 2014 budget, seconded by Bill Ingersoll and carried.

Lloyd Zastrow moved to adjourn, seconded by Bill Ingersoll and carried.

Respectfully Submitted,

Brian F. Neumann, Clerk

## **Agenda December 9, 2013**

TOWN OF CONCORD BRIAN NEUMANN, CLERK N6830CTH-E

OCONOMOWOC , WISCONSIN 53066

December 5, 2013

MEMO

TO: THE CONCORD AREA RESIDENTS THE CONCORD TOWN BOARD

FROM: CONCORD TOWN BOARD MEETING - 7 P.M.

RE: The regular monthly meeting of the Concord Town Board will be held on Monday, December 9, 2013 at 7:00p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the November meetings
5. Plan Committee Report
6. Zoning Requests
  - a. Robert Muchka conditional use permit on the Boyd property
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. 2014 Sullivan EMS Contract with Dousman
11. New Business
  - a. 2014-2015 Poll Workers Appointments
  - b. 2014 Fire Coverage and Contracts
  - c. Dave Christian's Road Side Ditch Work
  - d. Book Closing Date
12. Meeting opened to the floor
13. Adjournment

Brian Neumann, Town Clerk

## Minutes December 9, 2013

### State of Wisconsin Town of Concord December 9, 2013

The regular monthly meeting of the Town of Concord was called to order by Chairman Bill Ingersoll with Ted Mueller, Lloyd Zastrow, Brian Neumann and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Brian certified that the meeting had been properly posted. The Board approved an Ingersoll/Zastrow motion to accept the agenda as presented.

Brian Neumann, Clerk, read the minutes from the November board meetings; the Board approved a Zastrow/Mueller motion to accept the minutes as read.

Lloyd Zastrow, Plan Committee Chair, gave an update from the Plan Committee. The committee approved the Robert Muchka conditional use permit on the Boyd Property. Kay Muchka presented their plans for their business to operate on the existing Boyd Property at W1342 CTH B. After some discussion, the board approved Mueller/Zastrow motion to grant Robert Muchka a conditional use permit on the Boyd Property.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$5,167.46 in the General Fund, \$201,665.39 in the Money Market Account and \$43,892.38 in the Equipment Fund CD; the Board approved a Zastrow/Mueller motion to accept the report as read.

The Board approved an Ingersoll/Zastrow motion to pay the bills as presented.

The board approved a motion by Zastrow/Mueller to approve a contract to have the Dousman EMS with the merger of Sullivan EMS handle our service from 1-94 south starting January 1<sup>st</sup> with at least 4 years on the contract . The motion carried.

Bill Ingersoll appointed the following poll workers for the 2014-2015 elections:

1. Bev Wieseman
2. Jane Ingersoll
3. Jean Moldenhauer
4. Dorthy Wergin
5. Tom Williams

#### Alternates

1. Mileene Wagner
2. Kim Miller

The Board approved a Zastrow/Mueller motion to contract Ixonia Fire Department to cover 1-94 North for the 2014 calendar year for the amount of \$30,704.

Bill Ingersoll rescinded his motion to fill in Dave Christian's road side ditch to the depth that it was before the drainage work was completed. The board will revisit in the spring.

The Board set a Book Closing date of December 30<sup>th</sup> at 7 PM to be held at the Concord Community Center. With no further business, the Board approved an Ingersoll/Zastrow motion to adjourn.

Respectfully submitted,

Brian Neumann, Clerk

## **Book closing December 30, 2013**

TOWN OF CONCORD  
BRIAN NEUMANN, CLERK  
N6830 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 10, 2014

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING – 7 P.M.

The 2013 Book Closing meeting of the Concord Town Board will be held on Monday, December 30, 2013 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

14. Roll Call
15. Certification of compliance with the Open Meeting Law
16. Approval of the agenda
17. Treasurer Report
18. Payment of bills
19. New Business
  - a. Sullivan EMS Debt Payoff
  - b. 2014 Humane Society Contract
  - c. Concord Town Hall Rental Rates
20. Meeting opened to the floor
21. Adjournment

Brian Neumann, Town Clerk

## January 30, 2013 Book Closing Minutes

State of Wisconsin  
Town of Concord  
30, 2013

December

The Annual Book Closing meeting of the Town of Concord was called to order by Chairman Bill Ingersoll with Ted Mueller, Lloyd Zastrow, Brian Neumann and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Brian certified that the meeting had been properly posted. The Board approved an Ingersoll/Zastrow motion to accept the agenda as presented.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$3.02 in the General Fund, \$179,599.26 in the Money Market Account and \$43,892.38 in the Equipment Fund CD; the Board approved a Mueller/Zastrow motion to accept the report as read.

The Board approved a Mueller/Zastrow motion to pay the bills as presented.

The Board approved a motion by Zastrow/Ingersoll to pay in full our \$15,500 Sullivan EMS debt.

The Board approved a motion by Ingersoll/Zastrow to sign a contract renewal with the Humane Society for 2014.

The board agreed to set the Concord Community Center rental rates as follows:

Gym rental without kitchen - \$10/hr

Gym Rental with Kitchen - \$25/hr – resident & \$50/hr for non-resident

Classroom rental with Kitchen - \$25/ 4 Hrs for resident & \$50 / 4 Hrs for non-resident

With no further business, the Board approved a Zastrow/Ingersoll motion to adjourn.

Respectfully submitted,

Brian Neumann, Clerk