

# Concord Town Board Agenda/Minutes 2011

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## Agenda Jan. 10, 2011

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
January 7, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING 7:00 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, January 10, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the December meetings
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. Keith & Tammy Ott, Conditional Use Permit
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Janitor vacancy
12. Meeting opened to the floor
13. Adjournment

## Minutes Jan. 10, 2011

State of Wisconsin

Town of Concord

ss.

January 10, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance. Bill also asked for a moment of silence in memory and honor of the victims of the tragedy in Arizona.

DuWayne Amrach, Jefferson County Sheriff Deputy, said that things have been quiet in Concord but if you have any concerns, please contact the police department office.

Lloyd certified that the meeting had been properly noticed and the Board approved a Stair/Janquart motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the December 12<sup>th</sup> board meeting and December 30<sup>th</sup> book closing meeting; the Board approved a Stair/Janquart motion to accept the minutes as read.

The Conditional Use Permit requested by Keith and Tammy Ott was again discussed and Bill outlined the following recommendations;

- a. A double row tree line to screen equipment
- b. Close the south end portion and part of the north/south portion of the lean-to
- c. Materials and equipment kept in orderly fashion
- d. Employees will report to the site to pick up equipment and leave for the jobsite; they will on occasion be on site to repair equipment and to house sit when the Otts are away
- e. The site is a store only site for equipment, no production allowed
- f. If the business grows and requires a Hydro Mobile Scaffolding piece of equipment, the storage site would have to be moved to another site
- g. All of this work will be accomplished in the next calendar year

The Board voted to approve the Conditional Use Permit with conditions for Keith and Tammy Ott; the vote is as follows: Aye: Bill Ingersoll, Aye: Dennis Stair, Nay: David Janquart; motion carried. Carole Hoffmiester, a member of the Plan Committee asked that her voice against the Conditional Use Permit for the Otts be part of the record and Sally Williams had seven different arguments against this and feels that this User permit does not fit in with the rural atmosphere.

The Board approved a motion at the December 10, 2010 board meeting to approve the A-2 zoning request from Keith and Tammy Ott. It was felt that a resolution was needed to further state the Boards reasons for granting the rezoning for the Ott case. Bill read the resolution and it is as follows:

Ott Resolution – The request of Keith and Tammy Ott to rezone their property from A-3 Agricultural Rural Residential to A-2 Agricultural Business and for issuance of a Conditional Use Permit containing strict conditions for continued operation of the Ott business having been reviewed and studied by the Board and the Board acknowledging that no new business enterprise contemplated nor will be undertaken by the Otts at the subject premises and the Board finding that the request is

reasonable and consistent with the Concord Comprehensive Land Use Plan for the subject premises, now, therefore, the request is approved and granted solely on the merits of the Ott's case as enumerated herein.

The Board approved a Stair/Janquart motion to adopt the Ott Resolution presented by John Waldschmidt and Bill Ingersoll and carried.

Town of Concord  
January 10, 2011  
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Jim Zastrow, Treasurer, stated in his report that there is a balance of \$716.42 in the General Fund, \$181,115.55 in the Money Market Account, \$4,563.77 in the Impact Fee Account and \$43,152.77 in the Equipment Fund CD; the Board approved an Ingersoll/Janquart motion to accept the report as read.

The regular monthly bills were presented for payment; the Board approved an Ingersoll/Janquart motion to pay the bills as presented.

Due to the death of our Janitor, Rosa Zastrow, Dennis Stair moved to hire David Stendel to fill the vacancy, seconded by David Janquart and carried.

John Waldschmidt is planning on having a Voter Forum in the middle of March with more details to follow.

With no further business, the Board approved a Janquart/Stair motion to adjourn.

Respectfully submitted:

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William A. Ingersoll, Chairman

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Dennis Stair, Supervisor

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David Janquart, Supervisor

## **Election Board Agenda Jan 10, 2011**

January 7, 2011

MEMO

TO: CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: ELECTION BOARD MEETING – 6:30 P.M.

The Concord Town Board will meet as an election board on Monday, January 10, 2011 at 6:30 p.m. at the Concord Community Center to set the ballot for the spring election on April 5, 2011.

## Election Board Meeting Jan. 10, 2011

State of Wisconsin

Town of Concord ss.

January 10, 2011

The election board meeting was called to order at 6:35 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart and Lloyd Zastrow present.

The nomination papers were presented and examined by the Board; everything was found to be in order.

The names were drawn for placement on the April 5, 2011 spring ballot and they are as follows:

Chairman: Vote for one  
William A. Ingersoll

Supervisors: Vote for two  
David Janquart  
Dennis Stair

Clerk: Vote for one  
Lloyd Zastrow

Treasurer: Vote for one  
James H. Zastrow

With no further business, the Board approved a Stair/Janquart motion to adjourn.

Respectfully submitted:

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Lloyd Zastrow, Clerk

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William A. Ingersoll, Chairman

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Dennis Stair, Supervisor

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David Janquart

## Agenda Feb. 14, 2011

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
February 11, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING 7:00 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, February 14, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the January meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. D.N.R. Inland Drive easement
  - b. David & Beverly Mueller, create an A-3 lot
  - c. Text Amendment to the Jeff Cty Floodplain Ordinance
  - d. Text Amendment to the Jeff Cty Shoreland Provisions
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. CCC – new toilets
  - b. Employee wage increase
  - c. Memorandum of Understanding with Jefferson County for Election Procedures and Expenses
12. Meeting opened to the floor
13. Adjournment

## Minutes Feb. 14, 2011

State of Wisconsin

Town of Concord ss.

February 14, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by the Chairman Bill Ingersoll with David Janquart, Lloyd Zastrow and Jim Zastrow present. Dennis Stair was absent. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a Janquart/Ingersoll motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the January 10<sup>th</sup> meeting of the election board and the January 10<sup>th</sup> regular monthly board meeting; the Board approved an Ingersoll/Janquart motion to accept the minutes as read.

David Janquart, Chairman of the Plan Committee, said that they recommended approval of the David & Beverly Mueller zoning request.

David Walz and three other DNR representatives discussed the issue of the Inland Road easement. The DNR owns a 200 acre parcel at the north end of Inland Road. There is a portion of land at the end of the paved part of Inland Road that according to the certified survey is town property but was never paved. They want to clean out the easement at their expense and make the area more accessible to the public with the possibility of a gravel drive and a parking lot. They will continue to research the project and Bill said that the board would work with them.

The Board approved a Janquart/Ingersoll motion to grant the request from David & Beverly Mueller for a zoning change, from A2 to A3, for a lot split on Knoll Road.

The Board approved an Ingersoll/Janquart motion to approve the text amendment to the Jefferson County Floodplain Ordinance – Sec. 14:1.5(2)(b) Official Maps.

The Board approved an Ingersoll/Janquart motion to approve the text amendment to the Jefferson County Shoreland Provisions – Sec. 11.10(a)4. re Public/Private Beach.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$145.06 in the General Fund, \$893,236.12 in the Money Market Account, \$4,565.32 in the Impact Fee Account and \$43,152.77 in the Equipment Fund; the Board approved an Ingersoll/Janquart motion to accept the report as read.

The regular monthly bills were presented for payment; the Board approved an Ingersoll/Janquart motion to pay the bills as presented.



Bill said that he purchased a new toilet for the men's bathroom and will continue to update the facilities as needed.

Bill Ingersoll made a motion to have the Highway Foreman, Ernie Bankert, let the board know when he feels that the salary increase should be given to the highway employee, seconded by David Janquart and carried.

The Board approved an Ingersoll/Janquart motion to approved the Memorandum of Understanding with Jefferson County for Election Procedures and Expenses.

Mr. John Waldschmidt said he has set March 7<sup>th</sup> for the voter forum to be held at 7:00 p.m at the Community Center.

Town of Concord  
February 14, 2011  
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With no further business, the Board approved a Janquart/Ingersoll motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Agenda March 14, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
March 11, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING 7:00 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, March 14, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the February meeting
5. Johnson Creek School District Referendum Discussion
6. John Waldschmidt, Public Comments - Voter Forum
7. Plan Committee Report – David Janquart
8. Zoning Requests
  - a. Keith & Tammy Ott, revisions to Conditional Use Permit
  - b. Text amendment to Animal Unit Definition, County Ordinance
9. Treasurer Report
10. Payment of bills
11. Correspondence
12. Old Business
13. New Business
  - a. Operator license for Myron Guenterberg
14. Meeting opened to the floor
15. Adjournment

## Minutes March 14, 2011

State of Wisconsin  
Town of Concord

March 14, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:02 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the February 14, 2011 board meeting; the Board approved a Stair/Janquart motion to accept the minutes as read.

Mr. Mike Garvey, Principal of the Johnson Creek Public Schools, gave a short presentation regarding the referendum authorizing general obligation bonds in the amount not to exceed \$29,325,000.00 to construct a new prekindergarten to grade 12 school building.

Mr. John Waldschmidt spoke concerning the absence of the two board supervisors for the Voter Forum on

March 7, 2011 that was coordinated by Dale Konle, Tom Williams, Larry Olverson and John Waldschmidt.

John asked that the Candidates Forum letter be attached to the minutes.

The Board approved an Ingersoll/Stair motion to grant the revisions Jefferson County Zoning approved

concerning the Keith & Tammy Ott Conditional Use Permit; the vote is as follows:

Bill: aye, Dennis: aye

David: nay. The County approved three of the Town's seven conditions:

1. Trees will be used as necessary to provide a wall for screening of miscellaneous equipment and materials; (a green-screening plan would have to be submitted and approved by the Planning and Zoning Committee)
2. The south end of the lean-to will be closed off
3. Storage only – no production of construction materials allowed on site.

The Board approved a Stair/Janquart motion to approve the Jefferson County Zoning Petition text

amendment to add "Rabbits" in the Animal Unit Definition, Sec. 11.02.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$1,511.43 in the General Fund,  
\$390,698.00 in the Money Market Account, \$4,566.68 in the Impact Fee Account and \$43,260.36  
in the Equipment Fund CD; the Board approved an Ingersoll/Janquart motion to accept the report as read.

The monthly bills were presented for payment; the Board approved a Janquart/Stair to pay the bills as presented.

The Board approved a Stair/Janquart motion to grant an operator license to Myron Guenterberg.

Bill said that they are considering the purchase of either a new or used pickup and asked for citizen comments. The general consensus was to look for a good used pickup.

Barb Kramer of the Concord Historical Society, presented a check for \$200.00 to the town board to help with the costs of the new furnace for the old town hall. Bill thanked the Historical Society for the funds.

There were general comments from the floor regarding safety issues for the highway crew when doing road work and issues with local land owners about the Inland Drive easement and the DNR plans.

Town of Concord  
March 14, 2011  
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David said that he has been doing some research regarding the easement issues and will continue to try and find the paperwork to prove if there actually is a town easement at Inland Drive.

With no further business, the Board approved an Ingersoll/Janquart motion to adjourn.

Respectfully submitted,

---

Lloyd Zastrow, Clerk

## **Agenda April 11, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
April 8, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING 7:00 P.M.

The regular monthly meeting of the Concord Town Board will be held on Monday, April 11, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the March meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. Jason & Cindy Bachmeier, Conditional Use for Lawn Care Business
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Plan Committee Appointments
  - b. Jacks Auto Ranch – Used Car Permit Renewal
  - c. Home School Group – gym use
  - d. Set Date for Town Audit
  - e. Jack Bender – Music Festival Camping Weekend – May 22
12. Meeting opened to the floor
13. Adjournment

## Minutes April 11, 2011

State of Wisconsin  
Town of Concord

April 11, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:02 p.m. by the Chairman Bill Ingersoll with Dennis Stair, David Janquart, Karen Zastrow and Jim Zastrow present. Lloyd Zastrow was absent. Bill led the assembly in the Pledge of Allegiance.

Karen certified that the meeting had been properly posted. The Board approved a Stair/Janquart motion to accept the agenda as presented.

Karen Zastrow, Deputy Clerk, read the minutes from the March 14, 2011 board meeting; the Board approved a Stair/Janquart motion to accept the report as read.

David Janquart, Plan Committee Chairman, said that they reviewed the Jefferson County Agricultural Preservation and Land Use Plan draft. David said that they had some concerns and that there would be a discussion regarding the Plan at the Towns Association meeting on April 26, 2011.

The Board discussed the conditional use permit for Jason and Cindy Bachmeier's for their lawn care business at their home property. The Board questioned the burning of leaves, branches and debris. The Board approved a Stair/Ingersoll motion to grant the permit with the stipulation that there would be no burning of refuse on the premises, no compost pile and all debris would have to be disposed of elsewhere.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$5,050.64 in the General Fund, \$331,275.01 in the Money Market Account, \$4,568.04 in the Impact Fund, and \$43,260.36 in the Highway Fund CD; the Board approved an Ingersoll/Stair motion to accept the report as read.

The monthly bills were presented for payment; the Board approved a Stair/Ingersoll motion to pay the bills as presented.

Bill said that they had purchased a 2000 Ford F150 pickup truck for \$3,504.00 and would like to discuss the possible purchase of a 1993 2.5 ton army truck at the annual meeting.

Bill said that the current members of the Plan Committee would like to stay on for another term except for Sally Williams. She said she would stay on until another person could be appointed to fill her vacancy.

The Board approved an Ingersoll/Stair motion to grant the request for the annual Used Car Permit for Jack Bender.

The Board approved a request from Jack Bender for a camping permit for the Concord House for his annual Music Festival on May 19 through May 22, 2011.

The Board set April 20, 2011 at 4:00 p.m. for the annual town audit.

With no further business, the Board approved an Ingersoll/Stair motion to adjourn.

Respectfully submitted,

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Karen Zastrow, Deputy Clerk

Lloyd Zastrow, Clerk, swore Chairman Bill Ingersoll, Supervisor Dennis Stair, Supervisor David Janquart and Treasurer Jim Zastrow into office for another two year term. Chairman Bill Ingersoll swore Lloyd Zastrow into office as Clerk for another two year term.

Karen Zastrow was also sworn in as Deputy Clerk for another two year term.

## **Annual Meeting Minutes April 12, 2011**

State of Wisconsin  
Town of Concord

April 12, 2011

The annual meeting of the Town of Concord was called to order at 7:06 p.m. by the Chairman, Bill Ingersoll with Clerk Lloyd Zastrow and Treasurer Jim Zastrow present at the head table.

Bill led the assembly in the Pledge of Allegiance. Lloyd certified that the meeting has been properly posted and in compliance with the open meeting laws. There were 33 residents in attendance.

Clerk Lloyd Zastrow read the minutes from the April 13, 2010 annual meeting. Mr. Richard Reinders moved to accept the minutes as presented, seconded by Cindy Arbiture and carried by voice vote.

Treasurer Jim Zastrow presented a Power Point program of the receipts classified and Lloyd Zastrow reviewed the disbursements classified portion of the presentation. John Waldschmidt moved to approve the treasurer's report, seconded by Connie Tokarski and carried by voice vote. Dale Konle moved to approve the clerk's report, seconded by Dave Meyer and carried by voice vote.

Bill Ingersoll gave a Power Point presentation of the "State of the Town." He explained in detail the 2012 budget, the mill rates, snow plowing, fire department contracts, Sullivan EMS and road maintenance. He commented that the Community Center is in good shape and the new furnace in the old town hall is working well. Bill said that they just recently purchased a used 2000 Ford F150 white pickup and had purchased a Ford roadside mower in 2010.

Mr. Ed Schultz moved to petition Jefferson County for \$5,063.00 in road aids, seconded by Richard Reinders and carried by voice vote.

Mrs. Vi Schultz moved to retain the ISB Community Bank as the town's depository, seconded by David Janquart and carried by voice vote.

Lloyd read Tom Mark's Building Inspector report. There were 15 building permits, 30 electric service, 7 plumbing permits, 15 heating permits and 2 new single family home permits.

Lloyd gave a short report regarding a two million dollar financial shortfall at the County level and that they are in the process of negotiating with the unions for employees wages and benefits.

Bill said that they would like to purchase a military 2.5 ton 1993 truck for \$1,800.00 and wanted an advisory hand vote as to the advisability of such a purchase. The assembly



voted in favor of the purchase.

Dale Konle moved to pay the board members the same salary as town employees when doing like jobs, seconded by Carole Hoffmiester and carried by voice vote.

With no further business, Richard Reinders moved to adjourn, seconded by Dale Konle and carried by voice vote.

Respectfully submitted,

---

Lloyd Zastrow, Clerk

## **Audit Meeting April 20, 2011**

State of Wisconsin  
Town of Concord

April 20, 2011

The audit meeting of the Town of Concord was called to order by the Chairman, Bill Ingeroll with Dennis Stair, David Janquart, Karen Zastrow and Jim Zastrow present.

The board examined the clerk and treasurer's financial records. Bill Ingersoll moved to accept the records as correct and in balance, seconded by Dennis Stair and carried by voice vote.

With no further business, the Board approved a Janquart/Stair motion to adjourn.

Respectfully submitted,

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Karen Zastrow, Deputy Clerk

## Agenda May 9, 2011

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
May 6, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: 6:45 P.M. BOARD OF REVIEW MEETING - ADJOURN TO A LATER  
DATE  
MAY CONCORD TOWN BOARD MEETING - 7:00 P.M.

The Concord Town Board will meet at 6:45 p.m. on Monday, May 9, 2011 at the Community Center to call the Board of Review into session and adjourn it to a later date.

The regular monthly meeting of the Concord Town Board will be held on Monday, May 9, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the April meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Mike Archie Jr. – naming of Golden Lake Park Circle park
  - b. Display the Army Truck in the Memorial Day Parade, Oconomowoc
  - c. Purchase of topper for truck
12. Meeting opened to the floor
13. Adjournment

## Minutes May 9, 2011

State of Wisconsin  
Town of Concord

May 9, 2011

The Board of Review was called to order at 6:47 p.m. by David Janquart with Dennis Stair and Lloyd Zastrow present. Bill Ingersoll was absent.

Lloyd noted that John Pounder said that the town's re-evaluation is not yet complete; Dennis Stair moved to recess the Board of Review to a date yet to be announced by John Pounder; seconded by David Janquart and carried.

Respectfully submitted,

---

Lloyd Zastrow, Clerk

State of Wisconsin  
Town of Concord

May 9, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by David Janquart with Dennis Stair, Lloyd Zastrow and Jim Zastrow present. Bill Ingersoll was absent. David led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a Stair/Janquart motion to accept the agenda as presented.

Joanne Schwatt, Jefferson County Deputy, said she has been assigned to this area for the next four months; she said that if we have any problems to contact the Sheriff's office.

Lloyd Zastrow, Clerk, read the minutes from the April 11, 2011 board meeting and the April 20, 2011 audit meeting; the Board approved a Stair/Janquart motion to accept the minutes as read.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$2,111.49 in the General Fund, \$329,690.58 in the Money Market Account, \$4,569.31 in the Impact Fee Account and \$43,260.36 in the Highway Equipment CD; the Board approved a Stair/Janquart motion to accept the report as read.

The regular monthly bills were presented for payment; the Board approved a Stair/Janquart motion to pay the bills as presented.

Mike Archie asked the Board to consider naming the part at Golden Lake, the Randy Callison Memorial Park. The Board approved a Stair/Janquart motion to table the issue until the June board meeting.

The Board approved a Janquart/Stair motion not to put the Army truck in the parade in Oconomowoc.

The Board approved a Stair/Janquart motion not to purchase a topper for the Army truck.

With no further business, the Board approved a Stair/Janquart motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow

## Road paving bids meeting May 16, 2011

State of Wisconsin  
Town of Concord

May 16, 2011

The meeting of the Concord Town Board was called to order at 4:30 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart and Lloyd Zastrow present.

Lloyd certified that the meeting had been properly posted and the Board approved the agenda as presented.

The board opened the road paving bids for 2011:

Payne & Dolan – Asphalt laid: \$61.50 per ton  
Wolf Construction – Asphalt laid: \$49.14 per ton  
B. R. Amon & Sons – Asphalt laid: \$54.10  
Jefferson County – Asphalt laid: \$65.00 per ton  
Seal Coating: \$13,500 per mile (18' road width)  
Fahrner Asphalt Sealers – Seal Coating: \$12,250.00 per mile (18' road width)  
Struck & Irwin Paving, Inc – Seal Coating: \$12,672.00 per mile (18' road width)

The Board approved an Ingersoll/Stair motion to accept the Wolf Construction bid for asphalt laid at \$49.14 per ton.

The Board approved an Ingersoll/Janquart motion to allow the Town of Concord Emergency Vehicle to be in the Oconomowoc Memorial Day parade. The vote: Bill: yes, Dennis: no, David: yes; motion carried.

With no further business, the Board approved an Ingersoll/Stair motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Road meeting May 23, 2011**

State of Wisconsin  
Town of Concord

May 23, 2011

The meeting of the Concord Town Board was called to order at 4:35 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Ernie Bankert present.

Lloyd certified that the meeting had been properly posted and the Board approved the agenda as presented.

They discussed which roads needed work and decided that they would chip seal about 5.5 miles of road and would blacktop various other roads.

With no further business, the Board approved a Stair/Ingersoll motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Agenda June 13, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
June 10, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, June 13, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the May meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. Mark Schillinger, Lot split
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Naming of park at Golden Lake Park Circle
11. New Business
  - a. Liquor, operators and cigarette licenses
12. Meeting opened to the floor
13. Adjournment



## Minutes June 13, 2011

State of Wisconsin  
Town of Concord  
13, 2011

June

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, Lloyd Zastrow and Jim Zastrow present. David Janquart was absent. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a Stair/Ingersoll motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the May 9, 2011 Board of Review and regular board meeting, the May 16 road bid meeting and the May 23 road paving meeting; the Board approved a Stair/Ingersoll motion to accept the minutes as read with a correction of Dennis Stair's vote at the May 16<sup>th</sup> board meeting.

Lloyd read the report of the Plan Commission meeting for May from David Janquart. He stated that it was a unanimous vote to recommend to the Board the farm consolidation, lot split and zoning change requested by Mark Schillinger.

The Board approved a Stair/Ingersoll motion to table until the July board meeting the request from Mark Schillinger as he was not there to explain his land and zoning changes.

Jim Zastrow, Treasurer, stated in his report that there is a balance \$152.41 in the General Fund, \$299,268.83 in the Money Market Account, \$4,570.54 in the Impact Fee Account and \$43,367.03 in the Highway Equipment CD; the Board approved a Stair/Ingersoll motion to accept the report as read.

The regular monthly bills were presented for payment; the Board approved an Ingersoll/Stair motion to pay the bills as presented.

Deputy Greg Janson said that there have not been any problems in the town for the past month.

The Jefferson County Planning & Zoning Committee denied the request from Jason and Cindi Bachmeir to have a conditional home occupation lawn care business.

The issue of renaming the Golden Lake Park was discussed; the Board approved an Ingersoll/Stair motion to keep the park named Golden Lake Park.

The Board approved a Stair/Ingersoll motion to grant licenses to the following:

Concord House: John L. Bender, Class B Beer and Class B Liquor, cigarette

Operators: Suellen Busalacchi, Laurie Teeter, Rachel Ovadal and Colleen Latsch  
Concord Inn: Lori Ann Frommgen, Class B Beer and Class B Liquor, cigarette  
Operators: Alice Christian, Ann Gruenwald, Andrea Hartman, Brianne Ingersoll,  
Laurie Schroeder and  
Misty Peterson.  
Concord Station LLC: Michael L. Herro, Class A Beer and Class A Liquor,  
cigarette  
Operators: Heather Janquart, Cindy Richter, Catherine Lemminger and Joanne  
Stiemke  
Vetro Winery: William & LaVerne Vetro, Class B Liquor (6 month license)  
Operators: Cynthia Hirsch and Jill Strieter (6 month license)  
Oconomowoc Sportsman Club: 6 Month picnic license  
Operators: James T. French and Robert Pflanner.

Morris Gennerman asked that the town consider putting in flush toilets at Dahnert Park.  
Dennis said that he would check the facilities and he also said that the roof on the shelter  
needs some work.

Town of Concord  
June 13, 2011  
Page 2

Bill said that the seal coating is done and Wolf will be coming soon to lay asphalt.

Bill said that the three posting places are the only legal requirement for posting for the  
agenda and meetings. The state does not recognize posting on a Website as a legal  
posting.

With no further business, the Board approved a Stair/Ingersoll motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Agenda July 11, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
July 8, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, July 11, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the June meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. Mark Schillinger, Lot split, Farm Consolidation, Zoning Changes
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Jefferson County Road Aid Petition
12. Meeting opened to the floor
13. Adjournment

## Minutes July 11, 2011

State of Wisconsin  
Town of Concord

July 11, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by the Chairman, Bill Ingersoll with David Janquart, Lloyd Zastrow and Jim Zastrow present. Dennis Stair was absent. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved an Ingersoll/Janquart motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the June 13, 2011 board meeting; the Board approved a Janquart/Ingersoll motion to accept the minutes as read.

The Board approved a Janquart/Ingersoll motion to grant the request from Mark Schellinger for a lot split, farm consolidation and zoning change.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$483.88 in the General Fund, \$286,129.84 in the Money Market Account, \$4,571.48 in the Impact Fee Account and \$43,367.03 in the Highway Equipment Account; the Board approved a Janquart/Ingersoll motion to accept the report as read.

The regular monthly bills were presented for payment; the Board approved a Janquart/Ingersoll motion to pay the bills as presented.

Bill explained that our attorney said that the town was responsible for the removal of the oil tank at the Concord Inn and the DNR said to fill the tank with cement as the tank was dry now, rather than taking out the tank and disturbing the Inn's wall and sidewalk and part of roadbed.

The Board approved an Ingersoll/Janquart motion to petition Jefferson County for road aid for a total of \$5,068.00.

With no other business, the Board approved a Janquart/Ingersoll motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Agenda ward res July 27, 2011**

July 26, 2011

TO: CONCORD AREA RESIDENTS

FROM: CONCORD TOWN BOARD

The Concord Town Board will meet on Wednesday, July 27, 2011 at 4:00 p.m. in the Community Center.

The agenda is as follows:

1. Resolution to establish wards in accordance with the State Statutes
2. Carpeting for the East Hallway

## **Minutes ward res July 27, 2011**

State of Wisconsin  
Town of Concord

July 27, 2011

The meeting of the Concord Town Board was called to order at 4:12 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart and Lloyd Zastrow present.

The Board approved the agenda as presented.

The Town was required to pass a resolution approving the adjusting of municipal wards following the 2010 Federal Census. The Board approved Resolution 2011-1 by an Ingersoll/Stair motion to accept the map Jefferson County furnished to create 3 wards with the ward boundaries outlined and identified in Attachment B.

Bill discussed the flooring problems in the East hallway. The Board approved an Ingersoll/Janquart motion to carpet the East hallway and Senior room for a maximum total of \$5000.00.

With no further business, the Board approved a Janquart/Stair motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow

## **Agenda August 8, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
August 5, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, August 8, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the July meetings
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
11. New Business
  - a. Concord Inn – Road Right of Way
  - b. Operators licenses: Myron Guenterberg and William Wyrwa
12. Meeting opened to the floor
13. Adjournment

## Minutes August 8, 2011

State of Wisconsin  
Town of Concord

August 8, 2011

The regular monthly meeting of the Concord Town Board was called to order by the Chairman, Bill Ingersoll with Dennis Stair, Karen Zastrow and Jim Zastrow present. David Janquart and Lloyd Zastrow were absent. Bill led the assembly in the Pledge of Allegiance.

Karen Zastrow certified that the meeting had been properly posted. The Board approved a Stair/Ingersoll motion to accept the agenda as presented.

Karen Zastrow, Deputy Clerk, read the minutes from the July 11, 2011 board meeting; the Board approved a Stair/Ingersoll motion to accept the minutes as read. The minutes from the July 27, 2011 board meeting were read; the Board approved a Stair/Ingersoll motion to accept the minutes as read.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$239.36 in the General Fund, \$277,893.70 in the Money Market Account, \$4,572.39 in the Impact Fee Account and \$43,367.03 in the Highway Equipment Fund CD; the Board approved a Stair/Ingersoll motion to accept the report as read.

The regular monthly bills were presented for payment; the Board approved a Stair/Ingersoll motion pay the bills as presented.

The Board approved an Ingersoll/Stair motion to table the Concord Inn road right of way issue until the September board meeting.

The Board approved an Ingersoll/Stair motion to grant an operators license to Myron Guenterberg and William Wyrwa.

With no further business, the Board approved a Stair/Ingersoll motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk



## **Agenda Sept. 12, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
September 9, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, September 12, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the August meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. Kevin Hildebrandt: Rezone 1 acre from A1 to A3 and a variance for continuous acreage rule
  - b. Dan Stark Estate: Create 1 acre parcel for residential use
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Concord Inn – Road Right of Way
11. New Business
  - a. Dahnert Park Renovations
  - b. Culvert on Bakertown Road
12. Meeting opened to the floor
13. Adjournment

## **Minutes Sept. 12, 2011**

State of Wisconsin  
Town of Concord

September 12, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a Stair/Janquart motion to accept the agenda as presented.

Lloyd Zastrow, Clerk, read the minutes from the August 8, 2011 board meeting; the Board approved a Stair/Janquart motion to accept the minutes as read.

Sally Williams, Plan Committee secretary, said that the committee approved the requests from Kevin Hildebrandt and the Dan Stark Estate.

The Board approved a Stair/Janquart motion to grant the request from Kevin Hildebrandt to create one A3 lot and a 35 acre A1 parcel and to grant a variance to allow a 34.9306 continuous acre A1 parcel instead of the 35 acre parcel required by the County zoning.

The Board approved a Stair/Janquart motion to grant the request from the Dan Stark Estate to create one A3 parcel for residential use from the parent 24 acre parcel.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$223.05 in the General Fund, \$276,403.42 in the Money Market Account, \$4,473.37 in the Impact Fee Account and \$43,476.34 in the Equipment Fund; the Board approved a Stair/Janquart motion to accept the report as read.

The bills were presented for payment; the Board approved a Stair/Ingersoll motion to pay the bills as presented.

The Board tabled the Clean Sweep donation request until the October board meeting.

The Board approved an Ingersoll/Stair motion to table the road right of way issue until Thursday, September 15, 2011 at 4:00 p.m.

The Board approved an Ingersoll/Janquart motion to install a new culvert at the Bakertown Road site.

The Board tabled the shop heater issue until the October board meeting.

The Board approved an Ingersoll/Stair motion to grant a picnic license to St. Mary's for October 9, 2011 annual church dinner.

Assessor John Pounder asked that the Board of Review be on the September 15, 2011 agenda.

Mr. John Waldschmidt asked that the board consider an ordinance to address the issue of guns in the Community Center. The Board asked that this issue be on the October agenda.

Pat Emery said that she thought the picnic was a huge success. A big “ Thank You” was extended to Bill and his committee for another fun picnic.

With no further business, the Board approved an Ingersoll/Stair motion to adjourn.

Respectfully submitted,  
Lloyd Zastrow, Clerk

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## **Agenda Board of Review Sept 15, 2011**

September 13, 2011

MEMO

TO: CONCORD AREA RESIDENTS

FROM: CONCORD TOWN BOARD

RE: BOARD OF REVIEW MTG TO ADJOURN TO A LATER DATE  
ROAD WIDTH IN URBAN SECTION OF CONCORD

The Concord Town Board will meet at 4:00 p.m. on Thursday, September 15, 2011 at the Community Center to call the Board of Review into session and adjourn it to a later date.

At 4:15 p.m., the Concord Town Board will address the following agenda item:

- a. Determine the highway width in the urban section of Concord

## Minutes Board of Review Sept 15, 2011

State of Wisconsin  
Town of Concord  
2011

September 15,

The Town of Concord Board of Review was called to order at 4:10 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow, Assessor John Pounder and Diane Pounder present.

The Board approved an Ingersoll/Stair motion to have the Open Book on the following dates:

October 20, 2011	10:00 am to 6:00 p.m.
October 21, 2011	10:00 am to 4:00 p.m.
October 22, 2011	10:00 am to 2:00 p.m.

The Board approved a Janquart/Stair motion to recess the Board of Review until Wednesday, November 9, 2011 from 4:00 p.m. until 8:00 p.m.

Respectfully submitted,

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Lloyd Zastrow, Clerk

State of Wisconsin  
Town of Concord

September 15, 2011

The meeting of the Town of Concord was called to order at 4:20 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart and Lloyd Zastrow present.

The only issue on the agenda was the road right of way concerning the Concord Inn. After some discussion, the Board approved a Stair/Janquart motion to state that all properties on the North side of Concord Center Drive beginning the W property line and the General Store to the east property line of Sharon and Dennis Schultz for the purpose of creating a 3.5 rod road.

Lloyd was instructed to go to the County and research the road deed.

With no further business, the Board approved a Stair/Janquart motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Notice Open Book Sept 22, 2011**

### TOWN OF CONCORD NOTICE OF OPEN BOOK

Pursuant to s.70.45, Wis. stats., the Town of Concord assessment roll for the year 2011 assessment will be open for examination on the followings dates at the Concord Community Center:

October 20, 2011	10:00 am to 6:00 pm.
October 21, 2011	10:00 am to 4:00 pm.
October 22, 2011	10:00 am to 2:00 pm.

Instructional material about the assessment, how to file an objection, and board or review procedures under Wisconsin law will be available at this time.

Notice is hereby given this 22<sup>nd</sup> day of September, 2011

Lloyd Zastrow, Clerk

## **Agenda Oct. 10, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
October 7, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, October 10, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the September meetings
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Clean Sweep Donation
  - b. Bakertown Road Culvert
11. New Business
  - a. Conceal Gun Carry in the Community Center
  - b. HAVA Memorandum of Understanding with Jefferson County
  - c. CCC Rental Agreement
  - d. Plan Committee Appointments
12. Meeting opened to the floor
13. Adjournment

**Minutes Oct. 10, 2011 ??? (Missing)**



## **Agenda Nov. 14, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
November 11, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS

FROM: THE CONCORD TOWN BOARD

RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, November 14, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the October meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
  - a. Bill Ingersoll – create a one acre residential lot
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Conceal Gun Carry in all Town Buildings
11. New Business
  - a. Watertown Humane Society 2012 Contract
  - b. Resolution for Adopting Employee Grievance Procedure
12. Meeting opened to the floor
13. Adjournment

## **Minutes Nov. 11, 2011**

State of Wisconsin  
Town of Concord

November 11, 2011

The regular monthly meeting of the Concord Town Board was called to order at 7:00 p.m. by the Chairman, Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow present. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted. The Board approved a Stair/Ingersoll moved motion to accept the agenda as presented.

The Board approved a Stair/Ingersoll motion to accept the minutes as presented of the October board meeting.

David Janquart, Plan Committee Chairman, said that they recommended the approval of the Bill Ingersoll lot split and rezoning. They also discussed the conditional uses for the Community Zoning District and the desire to have and maintain a good working relationship with the mobile home park staff.

The Board approved a Stair/Janquart motion to grant approval of a request to create a 1.5 acre A-3 lot from A-1 parent parcel and zoning change for Bill and Kathy Ingersoll of W1281 Sunnyside Drive.

Jim Zastrow, Treasurer, stated in his report that there is a balance of \$471.56 in the General Fund, \$253,339.68 in the Money Market Account, \$4,574.90 in the Impact Fee Account and \$43,476.34 in the Equipment Fund CD; the Board approved an Ingersoll/Janquart motion to accept the report as read.

The bills were presented for payment; the Board approved a Stair/Ingersoll motion to pay the bills as presented.

The board discussed the Conceal Gun Carry issue in the town buildings. John Waldschmidt asked the board to further discuss this issue of not allowing guns in the Community Center and other town properties. The Board agreed to table this and place the issue on the annual meeting agenda.

The Board approved a Stair/Ingersoll motion to approve the 2012 Watertown Humane Society contract with a quarterly fee of

The Board approved an Ingersoll/Stair motion to table the adoption of the Employee Grievance Procedure.

With no further business, the Board approved an Ingersoll/Stair motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Agenda Dec. 12, 2011**

TOWN OF CONCORD  
LLOYD ZASTROW, CLERK  
N6828 CTH-E  
OCONOMOWOC, WISCONSIN 53066  
December 9, 2011

MEMO

TO: THE CONCORD AREA RESIDENTS  
FROM: THE CONCORD TOWN BOARD  
RE: CONCORD TOWN BOARD MEETING

The regular monthly meeting of the Concord Town Board will be held on Monday, December 12, 2011 at 7:00 p.m. at the Concord Community Center.

The agenda is as follows:

Adjourn Board of Review Sini Di.

1. Roll Call
2. Certification of compliance with the Open Meeting Law
3. Approval of the agenda
4. Minutes of the November meeting
5. Plan Committee Report – David Janquart
6. Zoning Requests
7. Treasurer Report
8. Payment of bills
9. Correspondence
10. Old Business
  - a. Resolution for Adopting Employee Grievance Procedure
11. New Business
  - a. Lock replacement for the Community Center
  - b. Adoption of the Jefferson County Ag Preservation & Land Use Plan
  - c. Set date for Book Closing Meeting and Election Meeting
12. Meeting opened to the floor
13. Adjournment

## **Minutes Dec 12, 2011**

State of Wisconsin  
Town of Concord  
2011

December 12,

The regular monthly meeting of the Concord Town Board was called to order at 7:10 p.m. by the Chairman, Bill Ingersoll with Dennis Stair and Lloyd Zastrow present. David Janquart and Jim Zastrow were absent.

Bill led the assembly in the Pledge of Allegiance. Lloyd certified that the meeting had been properly posted. The Board approved a Stair/Ingersoll motion to accept the agenda as presented.

The first order of business was to adjourn the 2011 Board of Review. Lloyd certified that the proper notification had been sent to the people who appeared at the Board of Review. The Board approved a Stair/Ingersoll motion to adjourn the Board of Review Sini Di.

Lloyd Zastrow, Clerk, read the minutes from the November 14<sup>th</sup> and 28<sup>th</sup> board meetings; the Board approved a Stair/Ingersoll motion to accept the minutes as presented.

Lloyd stated in the treasurer's report that there is a balance of \$59.21 in the General Fund, \$209,407.81 in the Money Market Account, \$4,575.65 in the Impact Fee Account and \$43,585.92 in the Equipment Fund CD; the Board approved a Stair/Ingersoll motion to accept the report as read.

The bills were presented for payment; the Board approved a Stair/Ingersoll to pay the bills as presented.

The Board approved a Stair/Ingersoll motion to adopt the resolution for the Employee Grievance Procedure.

The Board discussed lock replacement for all outside entrance doors for the Community Center due to some theft in the building. The Board decided to replace all outside locks and one inside door lock.

After some discussion, the Board approved a Stair/Ingersoll motion to approve the Jefferson County Ag Preservation and Land Use Plan.

The Board set December 28, 2011 as the night for the Book Closing meeting and the Election Board meeting beginning at 4:00 p.m.

With no further business, the Board approved an Ingersoll/Stair motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

## **Agenda Election Meeting, Book Closing Dec. 23, 2011**

December 23, 2011

MEMO

TO: CONCORD AREA RESIDENTS

FROM: CONCORD TOWN BOARD

RE: ELECTION MEETING  
YEAR END BOOK CLOSING

The Concord Town Board will meet as an Election Board at 4:00 p.m. on Wednesday, December 28, 2011 at the Concord Community Center.

The agenda is as follows:

1. Appointment of election workers for a two year term
2. Election workers salary

The Concord Town Board will hold the year end book closing meeting on Wednesday, December 28, 2011 at 4:15 p.m. at the Concord Community Center.

The agenda is as follows:

1. Assessor 2012 contract
2. Sullivan Fire Department 2012 contract
3. Town of Ixonia Fire & EMS 2012 contract
4. Payment of bills

## **Minutes Election Board, Book Closing Dec 28, 2011**

State of Wisconsin  
Town of Concord

December 28, 2011

The election board of the Town of Concord was called to order at 4:10 p.m. by the Chairman Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow were present. Bill led the assembly in the Pledge of Allegiance.

Lloyd certified that the meeting had been properly posted.

Bill Ingersoll appointed the following election inspectors: Elizabeth Jane Ingersoll, Jean Moldenhauer, Beverly Wieseman, Dorothy Wergin and Chief Inspector, Tom Williams for the 2012-2014 election cycle.

The Board approved a Janquart/Ingersoll motion to increase the inspectors salary from \$9.00 per hour to \$12.00 per hour beginning in January 2012.

With no further business, the Board approved an Ingersoll/Janquart motion to adjourn.

Respectfully submitted,

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Lloyd Zastrow, Clerk

State of Wisconsin  
Town of Concord

December 28, 2011

The book closing meeting of the Town of Concord was called to order at 4:30 p.m. by the Chairman Bill Ingersoll with Dennis Stair, David Janquart, Lloyd Zastrow and Jim Zastrow were present.

The Board approved an Ingersoll/Janquart motion to approve the 2012 Sullivan Fire Department contract for an annual fee of \$56,952.00.

The Board approved a Stair/Ingersoll motion to approve the 2012 Ixonia Fire & EMS Department contract for an annual fee of \$34,011.00.

After a lengthy discussion, David Janquart moved to place a Class One ad in the Watertown Daily Times to solicit bids/quotes for an Assessor for the 2012 calendar year, seconded by Dennis Stair. The vote is as follows: Bill Ingersoll: No; Dennis Stair: Yes; David Janquart: Yes. The date for the opening of bids/quotes is set for Wednesday, January 25, 2012 at 4:00 p.m.

The bills were presented for payment; the Board approved a Stair/Janquart motion to pay the bills as presented.



Jim Zastrow, Treasurer, stated that there is \$76.03 in the General Fund, \$162,440.35 in the Money Market Account, \$4,576.33 in the Impact Fee Account and \$43,585.92 in the Highway CD; the Board approved a Stair/Janquart motion to accept the report as given.

The Board approved a Stair/Janquart motion to transfer \$4,576.33 from the Impact Fee Account to the General Fund to cover a portion of the 2012 loan payment for the Community Center.

With no further business, the Board approved a Stair/Janquart motion to adjourn.

Respectfully submitted, \_\_\_\_\_, Lloyd Zastrow Clerk