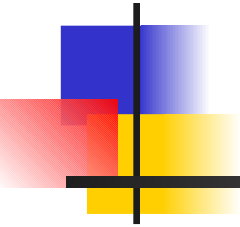


# Town of Concord Public Participation Plan Presentation



# Wisconsin State Statutes:

Chapter 66 – General Municipality Law

Section 1001 – Comprehensive Planning

Sub-Section 4 – Procedures for Adopting Comprehensive Plans

Paragraph (a)

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- The governing body of a local governmental unit shall adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan. The written procedures shall provide for wide distribution of proposed, alternative or amended elements of a comprehensive plan and shall provide an opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments. The written procedures shall describe the methods the governing body of a local governmental unit will use to distribute proposed, alternative, or amended elements of a comprehensive plan to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan.



## In English -

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- We have to come up with a written document that outlines public involvement in our comprehensive land use plan.
- Adoption of this document by the Town Board is the first step in meeting the states requirement for developing a comprehensive plan.



# What is the Plan for?

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- To insure that all members of the community are informed about and have the opportunity to participate in the development of the comprehensive plan during all stages of the planning process.
- We create a plan that is relevant to and supported by the community and its leaders.
- So we end up with a plan that represents the goals and values to the town as a whole, and not just of a group of citizens.



# This Presentation:

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The purpose of this presentation is to review this 'written document', which will be referred to as the 'Public Participation Plan', and to get your input on its' content before it is submitted to the Town Board for consideration of adoption as the first piece of the towns' Comprehensive Land Use Plan.



# Where it came from:

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This document, in its' present state, was prepared by a group of citizens from the town of Concord, who have volunteered to assist the town board with the preparation of the overall Comprehensive Land Use Plan for the Town of Concord.

These citizens are not a member of any board or committee, they are simply volunteers.

There are no requirements or restrictions to any member of the Town of Concord community to also volunteer to help in the development of any parts of the Towns' Comprehensive Plan.

Your participation is both welcomed and encouraged.

# Town of Concord Public Participation Plan





# Elements of the Public Participation Plan

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- Public Meetings





# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- Visioning Seminars



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- Visioning Seminars
- Postal Mailings



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- Visioning Seminars
- Postal Mailings
- Publication and Posting of all Public Meetings



# Elements of the Public Participation Plan

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- Public Meetings
  - Town Board Meetings
  - Visioning Seminars
  - Postal Mailings
  - Publication and Posting of all Public Meetings
  - Town Website



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- Visioning Seminars
- Postal Mailings
- Publication and Posting of all Public Meetings
- Town Website
- E-Mail List



# Elements of the Public Participation Plan

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- Public Meetings
  - Town Board Meetings
  - Visioning Seminars
  - Postal Mailings
  - Publication and Posting of all Public Meetings
  - Town Website
  - E-Mail List
  - Written Comments



# Elements of the Public Participation Plan

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- Public Meetings
  - Town Board Meetings
  - Visioning Seminars
  - Postal Mailings
  - Publication and Posting of all Public Meetings
  - Town Website
  - E-Mail List
  - Written Comments
  - Issue Resolution





# Elements of the Public Participation Plan

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- Public Meetings
  - Town Board Meetings
  - Visioning Seminars
  - Postal Mailings
  - Publication and Posting of all Public Meetings
  - Town Website
  - E-Mail List
  - Written Comments
  - Issue Resolution
- Comprehensive Plan Documentation



# Elements of the Public Participation Plan

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## Public Meetings

- Town Board Meetings
- Visioning Seminars
- Postal Mailings
- Publication and Posting of all Public Meetings
- Town Website
- E-Mail List
- Written Comments
- Issue Resolution
- Comprehensive Plan Documentation

## Public Meetings

# First Tuesday Meetings

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- First Tuesday of each month at 7:00 pm at the Concord town hall.
- Started October 3, 2006
- Preceded by a public mailing to all residence and land owners of the Town of Concord
- Conducted in October, November, December of 2006 and January 2007.
- Slide presentations from these meetings are available on a link from the Town of Concord website <http://www.concordwisconsin.org/>

# Public Meetings

## First Tuesday Meetings

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- Purpose:

- Present information about the plan to the public
- Get information for the plan from the public.
- Review the plan at various stages of its preparation
- Identify and record the goals, objective, policies, and/or programs for topics within each element.
- Identify topics which need further discussion before they can be added to the plan.

## Public Meetings

# Second Tuesday Meetings

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- Second Tuesday of each month at 7:00 pm, at the Concord town hall.
- Started on October 10, 2006
- Preceded by a verbal communication to the attendees of first “First Tuesday” meetings.
- Conducted in October, November, December of 2006 and January 2007.

## Public Meetings

# Second Tuesday Meetings

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- Purpose:
  - Discuss the feedback received from the first Tuesday open meetings.
  - Guide the planning and agenda for the following month's 'First Tuesday' meeting.
  - Engage attendees in preparation of plan content, presentation of materials, discussions, and review of plan drafts.

# Public Meetings

## Concluding Public Meeting

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- In accordance with state statute 66.1001(4d), there will be an open meeting scheduled prior to enactment of any ordinance which recommends the adoption of the Comprehensive Land Use Plan.
- Purpose
  - Public discussion of that ordinance.
- Requirements:
  - At least 30 days prior to the enactment of such an ordinance.
  - Preceded by a class 1 notice under ch. 985 of the state statutes.



# Elements of the Public Participation Plan

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- Public Meetings
- **Town Board Meetings**
- Visioning Seminars
- Postal Mailings
- Publication and Posting of all Public Meetings
- Town Website
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# Town Board Meetings

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- Second Monday of each month, 7:00 pm at the Concord Town Hall.
- Updates regarding the planning process.
- The Comprehensive Plan will not be a focal point for discussions and questions at the Town Board meetings.
- Draft plan documentation will be posted in the Town Hall meeting room for inspection by all town residents.



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- **Visioning Seminars**
- Postal Mailings
- Publication and Posting of all Public Meetings
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# Visioning Seminars:

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- To educate the residents on the issues, opportunities and requirements of a Comprehensive Land Use Plan.
- Establish consensus - non-consensus points.
- Have had 3 seminars to date. Lead by Professor Steve Grabow of the University of Wisconsin Extension office of Jefferson County.
  - October 26, 2005
  - April 18, 2006
  - August 1, 2006.
- Notifications presented through the regular town board meetings and through a mailing sent with the annual town newsletter.
- A 'Final Proceedings Report' for these visioning seminars is available from the Town of Concord website at <http://www.concordwisconsin.org/>



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- Visioning Seminars
- **Postal Mailings**
- Publication and Posting of all Public Meetings
- Town Website
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# Postal Mailings

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- In order to gather feedback from a broader section of the community, postal mailings may be sent out to the Town of Concord land owners and residents. These mailings may include, but are not limited to:
  - Opinion Surveys
    - Jefferson County 2020 plan.
    - Mid 2003 - Park and Planning.
    - July 2005 - Park and Planning.
  - Notifications of planning meetings and workshops.
    - Post cards sent out prior to beginning of 'First Tuesday' meetings.
  - Newsletters and visioning updates
    - Visioning Seminar information was included in the towns' 2006 yearly newsletter.



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
- Visioning Seminars
- Postal Mailings
- **Publication and Posting of all Public Meetings**
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# Publication and Posting of all Public Meetings:



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- Public notification of planning meetings and agendas will be posted in various locations throughout the town of Concord and in local media sources.
- Current notification sites include:
  - The Concord Town Hall bulletin board
  - The lighted sign in front of the Concord Town Hall.
  - Town of Concord website
  - Watertown Daily Times
  - Oconomowoc Enterprise
  - The posting board located at the intersections of Hwy B and Concord Center. Dr.
  - The posting board at the north entrance of Golden Lake Park Circle



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
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- Postal Mailings
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Town Website

<http://www.concordwisconsin.org>

## Calendar of Events

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- There is currently a link to an Events Calendar from the Town of Concord website.
- Meeting dates for events relevant to the Town of Concord - including Comprehensive Land Use Plan meetings and events.

Town Website

<http://www.concordwisconsin.org>

## Town Planning Page

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- There is currently a 'Planning Page' website link available from the Town of Concord website.
- This web site will contain public meeting notices, presentations from previous planning meetings, plan and process-related information, visioning workshop information, and various other links and documentation relevant to the Comprehensive Land Use Plan under development.



# Elements of the Public Participation Plan

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- Public Meetings
- Town Board Meetings
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- Publication and Posting of all Public Meetings
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# E-Mail List

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- **Individuals or groups wanting additional involvement (volunteering) or information in the planning process.**
- **Individuals or groups desiring such involvement will be added to the e-mail list at their request.**



# Elements of the Public Participation Plan

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- Public Meetings
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# Written Comments

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- Town members may also send written comments and questions directly to any of the members of the town board.
- These written comments will be taken into consideration by the board, and where appropriate, shared during the public planning meetings.



# Elements of the Public Participation Plan

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- Public Meetings
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# Issue Resolution

## Identification:

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- We will use the level of discussions from attendees at the First Tuesday meetings to gauge the general feeling of acceptance or disagreement on the specifics of a given topic.
- If it is determined from the general discussion that there is wide spread agreement on a topic; the goals, objectives, policies and/or programs put forth on that topic will be incorporated into the draft copy of the Comprehensive Plan.





# Issue Resolution Identification:

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- If however, it is not clear that we have broad consensus on the point of the topic, that topic will be highlighted and set aside for further review.
- A list of all topics for further discussion will be maintained throughout the comprehensive plan review process, and will be made available to the public at all First Tuesday meetings, on the town web site, or by contacting any of the Town Board members.

# Issue Resolution

## Resolution:



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- This is where I need feedback from you tonight.
- What steps will be take to come to a resolution of a non-consensus issue?



# Elements of the Public Participation Plan

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- Public Meetings
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- Publication and Posting of all Public Meetings
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- **Comprehensive Plan Documentation**



# Comprehensive Plan Documentation Preparation:

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The Town of Concord will prepare preliminary, final draft and final comprehensive plan documents.

These documents are currently being prepared by a group of volunteer citizens from the Concord community, with the assistance of a senior planner from the Ruckert/Mielke company.



# Comprehensive Plan Documentation Preparation:

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Throughout the entire comprehensive planning process, all citizens will be encouraged to volunteer in whatever means they can, to assist in the preparation of comprehensive planning documentation.

Citizens may contact any of the town board members for information on how they may participate directly in the preparation of the comprehensive plan documentation.



# Comprehensive Plan Documentation Availability:

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- Preliminary, Final Draft and Final Comprehensive Plan documents.
  - Posted on the Town website.
  - Regularly scheduled planning meetings
  - Concluding public hearing prior to plan adoption.
  - Copies available for loan or purchase upon request.
  - Those persons who are owners or leaseholder of property with nonmetallic mineral resources may review the preliminary, final draft and final comprehensive plan documents as noted above.



# Comprehensive Plan Documentation Availability:

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Copies of the final draft and final comprehensive plan will be distributed in accordance with the requirements detailed in Section 66.1001(4b) of the Wisconsin Statutes.



# WORD OF MOUTH

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- Tell your friends and neighbors about these meetings and this Comprehensive Plan.
- Encourage them to come and get involved too.





Questions?

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Comments?

Suggestions?



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Thank You for  
showing up and  
participating!